

# Minutes

**Meeting Title:** St Ives Town Deal Board

**Date:** 17<sup>th</sup> November 2020

**Time:** 17:00 to 19:00

**Location:** Microsoft Teams

**Chaired by:** Sarah Stevens

**Attendees:** Members: Andrew Baragwaneth (AB), Libby Buckley (LB), Steve Cross (SC), Neil Davis (ND), Kirsty Kilmurry (KM), Gareth Jones (GJ), Vanessa Luckwell (VL), Ian McChesney (IM – joined at 17:07), Andrew Mitchell (AM – left at 18:33), Poppy Naylor (PN), Sarah Stevens (SS), Rowena Swallow (RS), Gareth Tudor (GT – joined at 17:33).  
Officers: Beth Briggs (BB), Lucy Davis (LD), Emily Kent (EK), Phill Woods (PW).  
External partners: Danielle Jackson (DJ), Eleanor Smith (ES), Patrick White (PWh) – Metro Dynamics, all left at 18:02

**1. Apologies:** James Butterworth (JB), Tony Harris (TH – subs. Kirsty Kilmurry, KM), Linda Taylor CC (LT), Derek Thomas MP (DT)

## Minutes

## Action

### 2 Minutes of Last Meeting

- ND noted that he and LD had not been listed as having left the meeting during the item discussing Metro Dynamics (item 4, page 4).
- **ACTION:** BB to amend final minutes before publication.
- The minutes of the meeting held on 3<sup>rd</sup> November 2020 were agreed as a true and accurate record.
- Matters arising:
  - Item 4, page 3 – LD yet to source the Transport Strategy
  - Item 3, page 4 – Workstation CIC meeting with Board not yet arranged, with some misunderstanding about purpose and arrangement of meeting.
  - RS requested an email from LD/SS to take to upcoming CIC meeting.

BB

- SS stressed urgency of meeting in order to establish fit of the CIC's work within, and/or complementary to, the Town Deal.

### **3 Declarations of Interest**

- None at this point, it was noted that any declarations would be declared as any specific projects were raised throughout the meeting.

### **4 Draft Outline Town Investment Plan**

- SS welcomed DJ, ES and PWh to the meeting, to talk through the draft TIP.
- DJ and PWh took Members through a presentation, as circulated with the agenda.
- DJ shared her contact details for Board members to feed back to her directly.
- Members were pleased with the way Metro Dynamics had captured the St Ives story and uniqueness of the town.
- The mention of lack of aspiration was raised, with Members noting that aspiration was not the issue, but rather opportunity to foster people's aspirations. DJ noted this would be amended.
- It was noted that mental health may be a related issue and DJ would welcome information from Members to evidence this point.
- PWh advised on the importance of being able to explain the projects both in terms of spatial strategy as well as thematically.
- Members also noted the importance of connection between different parts of the town, and the TIP representing this element of interconnectivity.
- Members also wished the TIP to represent the fact that the shortlisted projects were opening up bigger opportunities for the town, and were supporting the longer-term aspirations of the town.
- PWh thanked Members for their time and feedback and noted that, in the next Board meeting, Metro Dynamics would be presenting in more detail on how the TIP, and projects within it, would hang together.
- DJ, ES and PWh left the meeting at 18:02.

### **5 Delegated Fund**

- PW, EK and VL left the meeting at 18:02.
- LD noted that a concept note from CDC had been circulated with the agenda.
- LD advised that the next meeting with CDC was scheduled for the coming Thursday (19<sup>th</sup> November) and asked the Board if they wished for her to proceed with this.

- LD noted that the concept note was currently high level and required further detail in terms of the shape the fund would take, level of grant offered and strategic fit with the rest of the TIP.
- SS noted that a representative from Community Led Local Development would be happy to attend the next meeting and share experience. Members felt this would be helpful.
- **ACTION:** SS to invite CLLD rep to delegated fund meeting. SS
- The maximum level of grant was discussed, with some Members feeling that the fund should encourage 'thinking big' in terms of entrepreneurship.
- ND queried how the Board would manage projects that cost more than expected.
- **ACTION:** LD to seek advice on this.
- LD asked Members to provide or prepare thoughts on this prior to the meeting on the 19<sup>th</sup>. LD
- The possibility of offering grants for apprenticeships/interns was discussed, with Members noting that
- SS noted that Cornwall Museum Partnership had investigated a similar initiative and she would speak with them for advice.
- **ACTION:** SS to speak to CMP contacts. SS
- Members considered the industries that should be focused on. There was concern about being exclusive. It was important to ensure that these fit within the Towns Fund themes and complimented the projects in the body of the TIP.
- **ACTION:** BB to recirculate the link for the meeting on 19<sup>th</sup> November. BB

## 6 Projects Update

- Health and Wellbeing project – SS noted that there was a meeting arranged for the following day (18<sup>th</sup> November) at which delivery and outcomes would be considered in detail.
- BID proposal – SS noted that scoring was being undertaken on this project.
- **ACTION:** LD to circulate information to the Board once scoring was complete. LD
- Bay to Bay – further information from Cornwall Council was awaited and would be reported at a future meeting.
- Station improvements – There was consensus among Members that the passing loop would not be feasible within the Town Deal.
- Acquisition of Town Centre building – SS advised that some Members had undertaken a viewing, and felt that a subgroup was required in order to progress. She also felt a surveyor would need to be engaged.
- **ACTION:** LD to circulate building plans and set up subgroup. LD

**7 Budget update**

- LD advised on the updated budget, which had been circulated to Members with the agenda, including the agreed commitment for Metro Dynamics.

**8 Any other business**

- None

**9 Date and time of next meeting**

- It was felt that fortnightly meetings were still necessary at present.
- Next meeting – 17:00 to 19:00 on 1<sup>st</sup> December 2020
- **ACTION:** BB to circulate meeting invite.

BB