



# Camborne Town Deal Board

**Date:** Thursday 26<sup>th</sup> November 2020

**Time:** 9.00-11.00am

**Location:** Microsoft Teams Meeting

**Chaired by:** Anna Pascoe (AP)

**Attendance:**

**Chair:** Anna Pascoe

**Vice-Chair:** Rose Hitchens-Todd (RHT)

**Co-ordinator:** Len Smith (LS)

**Partner Group Chairs:** Communications & Engagement: Sue Bradbury (SB); Creativity: Tonia Lu (TL); Finance & Future Planning: Samantha Hughes (SH); Vision: Charlotte Caldwell (CC)

**Business and Community representatives:** Lauren Burt (LB), Val Dalley (VD), Rose Goodship (RG), Amanda Hall (AH), Zoe Hall (ZH)

**Camborne Town Council:** Cllr Trevor Dalley (TD)

**Cornwall Councillors:** Cllr David Atherfold (DA), Cllr John Herd (JH)

**Cornwall Council Officers:** Beth Briggs (BB – Towns Fund Support Officer), Matthew Brown (MB – Strategic Planning Manager), Glenn Caplin-Grey (GCG – Service Director for Economic Growth), Phill Woods (PW – Place and Regeneration Manager),

**Local Enterprise Partnership:** Mark Duddridge (MD)

**Member of Parliament:** Archie Azis (AA – subs. George Eustice, GE)

## Minutes

## Action

### 1. Welcome and Introductions

- AP welcomed AH to the meeting as the new private sector Board Member.
- AP welcomed AA to the meeting as substitute member of parliament on behalf of George Eustice.

## 2. Apologies

- Apologies: Philip Desmonde (PD), Justin Olosunde (JO – Prosperity Partners Chair); George Eustice MP (GE – subs Archie Azis), Paul White (PWh).

## 3. Declarations of Interest

- It was noted that the following Members had interests in projects as declared at the previous meeting, as follows:
  - A-Void – AP and SB
  - BID Life Cycle – AP and SB
  - Youth Café – CC
  - Gerry Park – RHT, SH, TD, VD, DA
  - Digital Dimension – AP, SB, RHT
  - Fibre Park – JO
  - Healthy Town – AP
  - Preventing Pills and Ills – RHT. AP noted that BID Camborne had written a letter of support for a previous application, and therefore for transparency would remove herself for this item.
  - Food & Farming – JO
  - Coastline – AP
  - Crafts Hub – VD, TD
  - Carn Brea – MB
  - Station Road – GCG, MB, CC, DA, PW, PD, ZH
- In addition, DA declared an interest in West Cornwall Works and AH declared an interest in the Rogue Theatre.

## 4. Minutes of last meeting and matters arising

- AP advised that, due to late circulation of the minutes, they would be deferred until the next meeting.

## 5. Partner Group updates:

- **Comms and Engagement** – SB advised that they were looking twitter takeovers to drive engagement on the platform.
- The Commonplace platform was discussed, with SB advising that Camborne Town Council were considering purchasing the platform and, should they do so, they would allow the Town Deal Board to use it.

- SB enquired as to whether the Board were happy for her to formally approach Camborne Town Council, and the Board indicated that they were.
- Contribution to the cost was being sought from Cornwall Councillors' community chests, and Members present indicated they may also be in a position to help in this regard.
- There was some discussion around the standard TIP template that Cornwall Council had resourced the production of.
- PW explained that this had been prepared based on the structure expected by Government and that it could be fully customised with Camborne branding, but allowed some consistency across the Cornwall Council submissions and allowed for amendments in house right up to the last minute.
- It was agreed that the internal team be put in touch with Tim Hendy to discuss further.
- RHT requested that a Cornwall Council representative be present at the next meeting to discuss further.
- AP suggested that all Board members be welcome to attend the next meeting and should advise LS if they wished to receive the invite.
- SB requested sight of the template, which was currently populated with Truro branding.
- **ACTION:** PW to send template.
- **Creativity** – TL advised that she had arranged a tour of Camborne for creative partners who may wish to base themselves in the town.
- TL also advised that Create CIC and Writers Block had expressed an interest in locating within the Buzz Station.
- **Prosperity** – LS shared a written update from JO which noted that the work of the group had now been completed.
- It was noted that, now the Board was nearing the stage of TIP submission, further discussion was required regarding the appropriate Partner groups going forward.
- **Finance and Future Planning** – SH had circulated a report prior to the meeting and provided an overview of this, outlining discussions at first meeting of the group.
- It was noted that the budget needed reviewing and LS advised he was meeting with the finance team prior to the next Board meeting.
- GCG advised that Cornwall Council were prioritising resource within the department to support the Town Deal Boards as well as

PW

requesting additional resource from Government. He hoped to have an update at the next Board meeting.

- GCG updated the Board as to ongoing discussions regarding the Buzz Station.
- **Vision** – CC updated on the recent focus group meeting regarding the Buzz Station.

6. **Communication with applicants post project prioritisation exercise**

- LS advised that all letters had been produced and were due to be circulated later that day.

7. **Approach to future potential project proposals**

- PW noted that the Board needed to be mindful of the timeline required to get projects through the process of evaluating, scoring and building into TIP narrative.
- There was a need to draw a line under new projects in order to allow focus on TIP production.

8. **Draft Town Investment Plan**

- AP thanked LS, and all Members and groups for their involvement in producing the draft.
- It was noted that, due to the tight timescale, not all Members would have had the opportunity to review it in full and were therefore requested to send written feedback to LS.
- LS noted that the TIP had not been fully proof read and therefore such remarks were not necessary at present, requesting that Board feedback be as high-level and succinct as possible.
- LS noted that he was currently working on the Theory of Change element of the document.
- It was noted that the next Board would be largely dedicated to reviewing the next draft and it was requested that this be circulated with enough time for full review by all Members.
- **ACTION:** LS to circulate draft TIP by 9<sup>th</sup> December (LS noted that minor amends would likely still be needed by this point).
- MB suggested that reserve list projects be included as an appendix to demonstrate the breadth of the projects submitted and considered by the Board.

LS

9. **Any other business**

- CC advised the Board that she and others were looking into the possibility of setting up a CIC to work alongside, and support, the Board. It was noted that this would not be part of the Board, but complementary to it.
- DA noted that he had relevant experience and would be happy to contribute knowledge.

15. **Date and time of next meeting**

- Tuesday 15<sup>th</sup> November, 9.00-11.00am.
- **ACTION:** BB to circulate invite.

BB