



Cornwall Council
Transportation Service, Environment Directorate

Application to attach flower baskets to street furniture within the highway
(In accordance with s.178 of the Highways Act 1980)

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|--|-------------|-----------------|
| Name of Applicant: | | |
| Address: | | |
| Telephone numbers: | Day: | Evening: |
| Email: | | |
| Location of hanging flower baskets (reference numbers of lighting columns or house or building names and numbers and street names to clarify location of highway fixtures to which the baskets will be attached): | | |
| | | |
| Date hanging flower baskets to be erected: | | |
| Date hanging flower baskets to be removed: | | |

| |
|---------------------------|
| Special Conditions |
| |



Checklist

Please tick

- I have enclosed the completed application form
- I have attached a copy of the £5 Million for any one incident Public Liability Insurance Certificate
- I have read, understand and agree with the attached General Conditions

Signature of Applicant _____

Date _____

APPLICATIONS MUST BE RECEIVED AT LEAST 6 WEEKS BEFORE THE PROPOSED ERECTION OF ANY ATTACHMENT. INCOMPLETE APPLICATIONS OR APPLICATIONS RECEIVED AFTER THE SPECIFIED TIME MAY BE RETURNED TO THE APPLICANT.

CC Use Only

Electrical Installations

Application reference _____ has been Approved Refused

Signed.....DesignationDate.....
(Highway Electrical officer of the Council)

Licence Agreement

Application Reference Is hereby approved.
This Licence is granted, subject to the conditions set out in the application.

Signed.....DesignationDate.....
(Authorised Officer of the Council)

Transportation Service
 Environment Directorate
 Street works
 Western Group Centre, Radnor Road, Scorrier
 Redruth TR16 5EH
 Telephone: 0300 1234222
 Fax: (01209) 614400
 Email: Streetworks@cornwall.gov.uk



General Conditions

1. Permission is required from the Highway Authority for erection of flower containers which overhang the Highway when affixed to highway structures. Flower containers shall not be affixed to a street lighting column or other highway feature without the written consent of the Highway Authority.
2. Where permission is sought to attach flower containers to street lighting columns, they shall be of the centrally mounted type fixed around the column shaft (baskets suspended by chains, cantilever types, single or double, or on outreach brackets are not permitted), and must be clamped securely to the column: the column surface being protected by a protective sleeve or other material to prevent damage to the column surface. No drilling of the column shall be carried out.
3. Containers must not be attached to any support that is fitted with a Traffic or Highway Direction Sign.
4. No attachment or material within it shall be suspended or allowed to hang so that any part of it is less than 2.5metres above a pavement. Any variation to this height restriction will need to be approved in writing by the Highway Authority. Hanging flower containers must not overhang the carriageway, and be set back to give at least 0.5m clearance between the kerb and the edge of the basket.
5. The applicant will carry out all necessary consultations and obtain all necessary consents prior to the submission of the application to the council.
6. Hanging flower containers shall only be erected for a period agreed by the Highway Authority and shall be removed at the end of such period, unless an extension of that period has been granted in writing by the Highway Authority. Containers may only be hung after the 1st of April and must be removed by the 31st October.
7. The applicant shall indemnify the Council against any claims, costs and proceedings, howsoever arising, as a result of its erection, retention and maintenance, and evidence of Public Liability Insurance cover for the licence period of up to £5m for any one incident, shall be submitted with the application.
8. The applicant shall arrange for and meet the cost of any traffic management measures considered necessary by the Highway Authority during the erection or removal of any hanging flower containers.
9. Flower containers shall be erected, maintained and removed by a competent person.
10. The progress of traffic and pedestrians must not be impeded during the erection or removal of hanging flower containers.
11. Hanging flower containers must not obscure any traffic signs, street lights, CCTV cameras or signals or restrict the visibility of motorists.
12. During the erection and removal of hanging flower containers particular consideration is to be given to visually impaired, disabled and persons with prams and wheelchairs.
13. A licence will operate for 3 years provided no alteration has been made to the number, size or type of flower container, or unless the Area Lighting Engineer considers the columns are no longer suitable for the attachment of flower baskets. Public Liability Insurance details should be re-submitted to the Authority if separate policies are required to cover the duration of the licence period.
14. Flower containers shall only be attached to galvanised steel street lighting columns, which are structurally suitable for additional loadings and which the Council's Area Lighting Engineer considers acceptable.