



Camborne Town Deal Board

Date: Thursday 10th September 2020

Time: 9.00-11.00 am

Location: Microsoft Teams Meeting

Chaired by: Anna Pascoe (AP)

Attendance:
Chair: Anna Pascoe
Vice-Chair: Rose Hitchens-Todd (RHT)

Co-ordinator: Len Smith (LS)

Partner Group Chairs: Communications & Engagement: Sue Bradbury (SB – joined at 9.11am); Creativity: Tonia Lu (TL); Prosperity: Justin Olosunde (JO – temporarily left the meeting 10.11-10.15am); Vision: Charlotte Caldwell (CC)

Business and Community representatives: Val Dalley (VD), Rose Goodship (RG), Zoe Hall (ZH), Rachael Hilliard (RH)

Camborne Town Council: Cllr Trevor Dalley (TD), Samantha Hughes (SH)

Cornwall Councillors: Cllr David Atherfold (DA), Cllr Phillip Desmonde (PD)

Cornwall Council Officers: Beth Briggs (BB – Towns Fund Support Officer), Matthew Brown (MB – Strategic Planning Manager), Glenn Caplin-Grey (GCG – Service Director for Economic Growth), Simon Mansell (SM – Governance Manager), Phill Woods (PW – Place and Regeneration Manager),

Local Enterprise Partnership: Mark Duddridge (MD)

Government rep.: Josie Gough (JG – BEIS Cities and Local Growth Unit)

Minutes**Action****1. Welcome and Introductions**

- AP welcomed JG and SM.
- AP noted that items 11-14 would be brought forward to be discussed after item 8 on the agenda and items 9-11 would be discussed later in the meeting.

2. Apologies

- Apologies: Lauren Burt (LB), George Eustice MP (GE), Cllr John Herd (JH), CC Paul White (PWh).

3. Declarations of Interest

- VD declared an interest, although not a pecuniary interest, as a trustee for Camborne Community Centre, with regards to any discussion around the Donald Thomas Centre.
- PD declared an interest due to his son owning Desmonde Associates potentially tendering to the Board.
- RH and ZH both declared an interest with respect to item 10, noting that they ran small businesses which might be eligible for a grant under Project A-Void.

4. Board Attendance Register

- Noted.

5. Minutes of last meeting and matters arising

- It was proposed by SH, seconded by DA and agreed by the Board that the minutes of the previous meeting were an accurate record.

6. Governance, Risk & Assurance Framework update

- AP reported that she was working with Cornwall Council colleagues to help manage risks and that progress had been made over the past month to develop a risk assurance framework.
- PW introduced SM to provide an overview on Code of Conduct.
- SM advised Members that there was a spotlight on them in their positions on the Board and Cornwall Council wanted to offer extra reassurance and was available for advice as required.
- SM advised there was a CoC training session on 23rd September.

- AP encouraged Members' attendance.
 - **ACTION:** BB to circulate meeting information to members on weekly bulletin **BB**
 - **ACTION:** Members to advise attendance at CoC training **ALL**
7. • **Place & Regeneration Manager's Update**
- PW introduced JG as Government contact for all four Cornish towns.
 - PW noted the unofficial confirmation of accelerated fund approval, but noted that news could not be made public prior to written confirmation from Government.
 - PW advised that officers were working to ensure projects could be progressed as soon as Government confirmed.
8. **Chair's Update**
- AP drew Members' attention to the appendices in the agenda pack, which she asked that all Members read.
 - AP noted the arms-length body support available via Arup.
 - LS populating TIP section two template with bus station project as example and submitting to Arup for feedback.
 - VD proposed a vote to delay TIP submission to January. Members felt that this was not appropriate as it was not an agenda item and therefore another meeting was required in order to debate this issue.
 - **ACTION:** LS to produce pros/cons list of October and January submission. **LS**
 - **ACTION:** Date of Extraordinary Board meeting to be agreed by AP and LS and circulated by BB as soon as possible. **LS / AP / BB**
9. **Capacity Funding Expenditure Update**
- A financial update was circulated in the agenda pack.
 - It was agreed that this item would be considered further at the Extraordinary Board meeting agreed under item 8.
 - AP encouraged all Members to review this report in detail prior to the Extraordinary Board meeting.
 - AP noted that any Member not being able to attend the Extraordinary meeting would be given opportunity to comment/vote in advance.
 - MB commented on need to include costs in forecast such as feasibility studies.

- GCG advised that the issue of capacity funding was being discussed as an issue across all four Cornish towns and that addressing it was a priority of the Economic Growth Team.

10. **Update on £750,000 Accelerated Funding**

- It was noted that this item was covered under item 7.

11. **Update from Vision Partners**

- CC thanked the group for efforts so far and noted that the vision, values and strategic objectives would be sent out the following day.
- Members thanked CC for all her efforts in facilitating the visioning sessions.
- It was noted that the remit of this group had now been achieved so this group was therefore no longer required, and Members' would now participate in the wider work of the Board.
- It was noted that a meeting was required later in the month to score projects.

12. **Update from Comms and Engagement Partners**

- SB advised that Lauren Webb at Roscoe Communications was analysing c. 800 online surveys and c. 100 postal surveys.
- Once complete, this analysis would be shared with the Board.
- The CTD website was now live and attracting a good number of visitors, largely referred from social media.
- The Deal Makers Town Lab was underway. A small budgetary contribution was requested in terms of incentivising this initiative, but it was agreed to defer this decision to the Extraordinary Board meeting.

13. **Update from Prosperity Partners**

- JO reported that the main focus of the group had been to secure the accelerated fund.
- Arcadis had been appointed with a revised scope and a slight budget overspend of £550.
- JO thanked LS and Lindsay Knuckey from Cornwall Council who had supported discussions.
- GCG noted that there was a negotiating team in place at Cornwall Council to assist with this project due to its scale and complexity. He

noted concerns about concluding the negotiations in time for October TIP submission.

- Cycleways project – progress had not been made due to budget constraints as feasibility works were required.
- DA commented that discussion was required regarding a key site to attract people to the town.

14. Update from Creativity Partners

- TL reported that conversations were ongoing with Cornwall Museum Partnership.
- Group working with AP regarding creative elements of Project A-Void.
- TL thanked group members for contribution to date.

15. Any other business

None

16. Date and time of next meeting

- Extraordinary Board meeting within the next week via Microsoft Teams – date to be confirmed
- Next ordinary Board meeting: Thursday 15th October – 2-4pm via Microsoft Teams