

Minutes

Meeting Title: Penzance Town Deal Board

Date: 28th June 2021

Time: 08:15 to 10:00

Location: Microsoft Teams

Chaired by: Martin Tucker

Attendees: Voting Members: Dick Cliffe (DC), Tim Dwelly (TD), Henry Garfit (HG), Jonathan How (JH), Hester Hunt (HH), Megan McClary (MM – subs. Derek Thomas MP), CC Jim McKenna (JM), Jess Morris (JM), Rob Parsons (RP), Sarah Shaw (SS), Martin Tucker (MT), Tim Wotton (TW), Rachel Yates (RY).

Non-Voting Members / Officers: Gareth Beer (GB – CDC, left at 08:46), Beth Briggs (BB), Nicole Broadhurst (NB – joined at 08:21), Rebecca Collings (RG – Nichols), James Hardy (JH), Claire Hurley (CH), Emily Kent (EK), Mike King (MK – CDC, left at 08:46), Iain Mackelworth (IM), Phill Woods (PW), Matthew Vowels (MV – CDC, left 08:46).

Apologies: CC Thalia Marrington (TM), Susan Stuart (SS), Derek Thomas MP (DT)

Minutes

Action

1 Welcome and Apologies

- Apologies had been received as noted above.
- It was noted that item 6 (enterprise grants) would be postponed to the next meeting to allow the group more time to complete work prior to briefing the Board.
- JH was formally welcomed to his first official meeting.
- RC was welcomed as replacement for Louisa Philpott at Arup.

2 Declaration of Interests

- RP declared an interest in Newlyn Harbour.
- HG declared an interest in Newlyn Art School.
- DC and JH declared an interest in Penlee House.
- RY declared an interest in the Gardener's House.

3 Minutes of the Last Meeting

- The minutes of the Board meeting held on 24th May 2021 were agreed as a true and accurate record.
- The minutes of the Extraordinary Board meeting held on 21st June 2021 were agreed as a true and accurate record.

4 Matters arising not covered on the agenda

- **24th May 2021**
- Page 2, Item 6 – making contact re. ShopMobility was a work in progress, RY had sent an email to which she'd not yet had a response.
- Page 3, Item 7 – CDC had been invited to the present meeting.
- Page 3, Item 7 – JM taking forward the Ponsondane project. JM provided update that there had been discussion on spend and there was flexibility until December.
- Page 3, Item 8 – MT had not yet spoken with LEP about nominating a new representative.
- Page 4, Item 8 – BB had prepared the paperwork and sent a draft to MT for review.
- Page 4, Item 8 – JH updated Members that Councillors Andrew George and Thalia Marrington (TM) were taking their places on the Board. Tara Sherfield-Wong had advised that she would have a watching brief by being copied into minutes but would not be a regular attendee at meetings.
- Page 4, Item 10 – BB confirmed that a poll had been sent out and requested Members who had not yet responded to the poll to please return.
- Page 5, Item 11 – items had been added to the current agenda.
- **21st June 2021**
- Page 2, Item 10 – MT thanked colleagues who had fed their thoughts to him in advance of the present meeting.
- Page 2, Item 10 – CH confirmed the TIP 2 and Towns Fund information had been circulated following the meeting.
- Page 3, Item 10 – Meeting with CH, MT and RP had taken place.

5 Stage 2 – Roles and Responsibilities

- CH noted the close links with the Future High Street Fund (FHSF) and that the Town Deal components of this project were Market House and the ex-Lidl site.

- It was noted that this was a complex project which would involve private sector/grants etc. and that a subgroup was working with CDC to work through technicalities and put a delivery body in place.
- GB provided an update on the paper received by the Board in March 2021. He advised that CDC proposed to create a holding company to manage the Pz regen activity.
- CDC/Corserv Boards need to sign off on the proposal but had been supportive of the principle to date.
- Each of the Town Deal and FHSF projects would have an individual special purpose vehicle (SPV) to cater to the individual needs of that project (two for Town Deal).
- CDC was looking for final sign off at the CDC Board meeting on 15th July at which point they hoped to be able to enact the company.
- GB requested 3-4 Board nominees to sit on the holding company's Board. JM noted that private/public sector breakdown should be considered.
- **ACTION:** Board to decide on nominees at next Board meeting.
- **ACTION:** BB to add to next agenda
- It was noted that individual SPVs may require separate committees.

Board

BB

6 Enterprise Grants Programme, to include:

- Conditions outlined in HoT letter
- Entity to deliver programme

- Item deferred.

7 Project prioritisation

- MT advised that each voting Member would be invited to share their thoughts on how to make the £2.3m saving.
- CH provided an overview of the required saving and some options as to how this could be achieved, including 10% reduction across all projects, reduction in certain projects only, remove of certain projects, movement of projects under the enterprise grants scheme.
- Each Member then spoke in turn, with a summary being provided in a document attached to these minutes.

8 The future and scope of Boards in Penzance

- TD advised that he had requested this item due to the need for Penzance to connect up the Town Deal with other activity happening within the town.
- The Board considered that this was important, but not urgent until Town Deal project prioritisation had been finalised.
- It was agreed that this would be revisited at the September Board meeting.

9 Items for next agenda

- MT felt that the next meeting of the Board should be a single item agenda to consider and agree project prioritisation.

10 Date of next meeting

- TBC
- **ACTION:** BB to circulate date of next meeting.

BB