



Camborne Town Deal Board

Date: Thursday 13th August 2020

Time: 3.00-5.00 pm

Location: Microsoft Teams Meeting

Chaired by: Anna Pascoe (AP)

Membership:

Chair: Anna Pascoe

Vice-Chair: Rose Hitchens-Todd (RHT)

Co-ordinator: Len Smith (LS)

Partner Group Chairs: Communications & Engagement: Sue Bradbury (SB); Creativity: Tonia Lu (TL); Prosperity: Justin Olosunde (JO); Vision: Charlotte Caldwell (CC)

Business and Community representatives: Lauren Burt (LB), Val Dalley (VD), Rose Goodship (RG), Zoe Hall (ZH), Rachael Hilliard (RH)

Camborne Town Councillors: Cllr Trevor Dalley (TD), Cllr Samantha Hughes (SH)

Cornwall Councillors: Cllr David Atherfold (DA), Cllr John Herd (JH)

Cornwall Council Officers: Matthew Brown (MB – Strategic Planning Manager), Emily Kent (EK - Head of Economy Skills and Culture, subs. Glenn Caplin-Grey (GCG – Service Director for Economic Growth)), Phill Woods (PW – Place and Regeneration Manager), Henry Seymour (HS – BEIS Cities and Local Growth Unit)

Local Enterprise Partnership: Mark Duddridge (MD)

Minutes**Action****1. Welcome and Introductions**

- AP welcomed HS.
- AP noted that Lauren Webb from Roscoe Communications and Tim Hendy from thstudio may observe the meeting.

2. Apologies

- George Eustice MP (GE), Cllr Paul White (PWh) and Glenn Caplin-Grey (GCG).
- Absent without apologies: Cllr Philip Desmonde.

3. Declarations of Interest

- VD declared an interest as a trustee for Camborne Community Centre, with regards to any discussion around the Donald Thomas Centre.
- PD declared an ongoing interest due to his son, owning Desmonde Associates potentially tendering to the Board.
- AP noted Cornwall Council had been asked to provide Board Member training on Declarations of Interest.

4. Board Attendance Register

- AP reminded Members to please send apologies or a substitute if unable to attend.

5. Minutes of last meeting and matters arising

- PW reminded Members that any spend through the capacity funding should be procured utilising the process previously circulated.
- It was noted that the proposed Everest Media procurement is in addition to the Roscoe commission. Concerns were raised regarding the impact of this expenditure on the limited capacity funding budget and it was agreed that this would be covered later in the meeting.
- It was proposed by DA, seconded by SH and agreed by the Board that the minutes of the previous meeting were an accurate record.

6. Work Plan

- Workplan was noted.
- MB felt the Board should consider whether an October TIP submission date would be preferable and AP advised there would be a clearer idea of the position by September Board.
- HS advised each TIP would be assessed on merit, that it was not a competitive process and that quality was key. He explained that there was no disadvantage with delaying submission until January.
- It was agreed that an Extraordinary meeting of the Board would be held early next week to discuss the proposed Everest appointment, once a more accurate position was available on the capacity cashflow.

AP /
LS

7. Governance, Risk & Assurance Framework update

- It was noted that PW had met with Holly Sykes and Jason Carne to discuss the proposed support of Town Deal Boards, in terms of good risk management and assurance.

8. Place & Regeneration Manager's Update

- PW welcomed Beth Briggs (BB) as Towns Fund Support Officer across the four Boards and welcomed LS as Town Deal Co-ordinator.
- PW extended his thanks to the outgoing Co-ordinator CL for all her work and noted she would be missed by the team.
- PW expressed thanks to everyone involved in pulling the accelerated fund submission together, noting it had been a massive piece of work in a short timeframe.
- PW introduced HS, who explained his role in the Cities and Local Growth Unit.

9. Chair's Update

- A discussion was held on the Towns Fund Lab and this will be discussed at the next Comms & Engagement Partners.
- AP thanked all Partner Group Chairs and members for their hard work.
- AP noted the productive Arup inception meeting.
- AP advised that a weekly Board Bulletin will be circulated to Members, to provide a structure to Board communication.

- AP noted that she wanted to discuss with GCG an approach to Sir Gary Streeter MP regarding linking with the Heart of the South West spatial strategy.

10. **Capacity Funding Expenditure Update**

- PW confirmed that the existing capacity fund was for TIP submission and detailed business case production and that the Government would not be providing additional funds.
- PW noted that the team were working with the finance team to hone the capacity funding cashflow forecast to make it as accurate as possible.
- Concern was expressed by some officers over the level of spending on comms support and on the potential lack of capacity funding for project development. AP expressed her ongoing concerns at the lack of sufficient and accurate financial information and stated this would need to be discussed further at an Extraordinary Board meeting once a full and accurate financial report had been provided.
- Some members expressed disappointment at the lack of progress on the bus station procurement.
- A document outlining a proposal for Falmouth University architecture graduates to work on projects with the Board, under supervision, although some officers expressed concern on this, given the complexity of the bus station project.

PW /
LS

11. **Update on £750,000 Accelerated Funding**

- An endorsement of the documentation submitted to Government was proposed by JO, seconded by DA and agreed by the Board.

12. **Update from Vision Partners**

- CC reported that two successful workshops had been held, with a third to be held on 3rd September.
- CC noted the headline theme around innovation and “Making Camborne - Made in Camborne”
- CC expressed thanks to all those who had taken part in these sessions.

13. Update from Comms and Engagement Partners

- SB reported that Roscoe Communications had been appointed, social media accounts set up and the website was going live imminently.
- SB reported that the Everest Media digital engagement proposal had not yet been procured, but added that it had been considered by the Comms & Engagement Partner group who had been impressed with the concept of using a web portal and VR to bring projects alive. She believed it would set Camborne apart in terms of engagement.
- SB advised that Everest had reduced their price to under £25k and it was noted that the decision to contract Everest or not would be considered at the Extraordinary Board meeting to be arranged, although in any event the procurement would need to be signed off by the Economic Growth Senior Leadership Team.

14. Update from Prosperity Partners

- JO reported that he was awaiting detailed usage statistics regarding cycle/walkways project and would report further at the next Prosperity Partners meeting.

15. Update from Creativity Partners

- TL noted that she was awaiting further information from Cornwall Museums Partnership, with Camborne having been identified as a potential location for Tresorys Kernewek.

16. Any other business

None

17. Date and time of next meeting

Thursday 10th September – 9-11am via Microsoft Teams