



Camborne Town Deal Board

Date: Thursday 22nd February 2021

Time: 3.00pm-5.00pm

Location: Microsoft Teams Meeting

Chaired by: Anna Pascoe (AP)

Attendance:

Chair: Anna Pascoe

Vice-Chair: Rose Hitchens-Todd (RHT)

Co-ordinator: Len Smith (LS)

Partner Group Chairs: Comms & Engagement: Sue Bradbury (SB); Creativity: Tonia Lu (TL – joined at 3.19pm); Finance & Future Planning: Samantha Hughes (SH); Prosperity: Justin Olosunde (JO); Vision: Charlotte Caldwell (CC)

Business and Community representatives: Val Dalley (VD), Rose Goodship (RG), Amanda Hall (AH), Zoe Hall (ZH – left at 4.29pm)

Camborne Town Council: Cllr Trevor Dalley (TD)

Cornwall Councillors: Cllr David Atherfold (DA)

Cornwall Council Officers: Beth Briggs (BB – Towns Fund Support Officer), Matthew Brown (MB – Strategic Planning Manager), Glenn Caplin-Grey (GCG – Service Director for Economic Growth); Phill Woods (PW – Place and Regeneration Manager)

Local Enterprise Partnership: Mark Duddridge (MD – left at 4.29pm);

Member of Parliament: Archie Azis (AA – subs. George Eustice, GE)

Minutes

Action

1. Welcome and Introductions

- AP invited all those present to give their highlight of their time on the Board.

2. Apologies

Apologies had been received from George Eustice MP (GE – subs. Archie Azis) and Paul White (PWh).

3. Declarations of Interest

- DA declared an interest in West Cornwall Works
- VD declared an interest in the Donald Thomas Centre.
- RHT declared an interest in West Cornwall Works and Camborne Town Council.
- JO declared an interest in Cornwall College
- CC declared an interest in the Youth Café
- SH declared an interest in the Buzz Station and any items concerning Camborne Town Council.
- AP declared an interest in any items concerning Camborne BID.
- PW declared an interest in any items concerning Cornwall Council.

4. Board Attendance Register

- This document was noted.

5. Minutes of last meeting and matters arising

- The minutes of the meeting held on 14th January 2021 were agreed by the Board as an accurate record.

6. Partner Group updates:

- **Comms and Engagement** – a paper had been circulated with the agenda pack.
- RHT advised that the main concern of the group was around bridging the gap between phase 1 (TIP submission) and phase 2 (decision/Heads of Terms) and ensuring a consistency in comms.
- RHT queried how comms would fit in with the proposed Project Management Office (PMO) being offered by Cornwall Council.
- RHT noted that the comms partner was in consultation with Cornwall Council comms team in this regard.
- **Creativity** – VD provided an update on the current activity regarding the Donald Thomas Centre and its short-term occupation. She also noted that additional funding was being sought by the occupant.

- It was noted that VD should attend the next Comms meeting in order to discuss how that group, and Deal Makers, could engage.
- LS advised that the match funding identified in the TIP was for the purpose of equipment purchase and should be borne in mind when considering further funding sources.
- **Prosperity** – With regards to the future role of this group in supporting projects going forward, Members felt it was important for the group to reconvene in order to consider the reserve project list and ensure they were in the position to assist project leads as soon as decisions were in place.
- **ACTION:** JO to arrange a meeting.
- **ACTION:** JO to invite RHT to the meeting.
- **Finance and Future Planning** – a report was circulated prior to the meeting.
- SH noted that she would be covering items 8, 14 and 15(a) within this item.
- SH noted that, following the last F&FP Partners meeting, a list of questions had been sent to Officers.
- The availability of information around the PMO was raised and PW advised that this proposal was still being worked up and further information would be available by the end of March.
- PW welcomed the Board to feed in information that they felt might be pertinent and that the Board would have sight of the proposal once it had been produced and would be invited, as would the other three Town Deal Boards, to provide feedback.
- MB provided an update on the latest developments with the Buzz Station project. AA confirmed that he and GE had been present at the last meeting regarding this project.
- GCG confirmed that a report would be provided at the next Board meeting outlining possible options going forward.
- The Board then considered the recommendations as set out in SH's report.
- Firstly, SH wished to seek Board approval to authorise the extension of the current Comms contract (Roscoe Communications) by a month, to end April 2021.
- It was confirmed that this would be at a cost of £2,750, bringing the total value of the contract to £24,750.
- In addition to this sum, which was to engage the services of Roscoe Communications, SH was also recommending that an additional

JO

sum of £2,500 be authorised by the Board to deliver the Phase 2 campaign as outlined in the paper tabled with this agenda item.

- The Board agreed to this approach, subject to Officers checking the procurement regulations around the separate procurement of the £2,500 campaign delivery sum, including clarification on how this money would be paid to third parties.
- The second proposal in the report was deferred due to relevant information not having been received.
- Accelerated Fund – SH was seeking ratification from the Board regarding the reallocation of Accelerated Fund monies due to issues around project delivery within the strict timescale of end March 2021.
- The Board agreed to ratify this approach.
- **Vision** – CC noted that the group had not met since the last Board meeting, but advised that she had a proposal to make under the next item of business.

7. Deal Makers

- CC proposed that, due to discussions had at the last Deal Makers meeting regarding level of engagement, a member of the Deal Makers be invited to join the Vision Partners to provide input going forward.
- Members considered whether one Member should be elected to join, or multiple members on a rolling basis. Observation rights vs voting rights (formally joining the Board) were also discussed.
- Members agreed that this would be considered further at the next Board meeting, when a written proposal would be presented outlining the preferred and recommended approach.
- **ACTION:** CC to provide report to next Board meeting.

CC

8. Accelerated Fund

- Covered under Item 6 – Finance and Future Planning Partner Group update.

9. Place & Regeneration Manager's Update

- PW advised that 31st March was the current indicative date to expect a decision from Government.

- PW advised that there would be ongoing support from Arup into the second stage and that he hoped to have further information to present at the next meeting as to what form this might take.
- PW noted that work was ongoing in the background to seek further funding from Government to facilitate full business case development.

10. **Chair's update**

- AP advised that there were seminars available on the Towns Fund website and those she had viewed had been useful.
- AP noted that she was seeking guidance from Cohort 1 as to their ongoing approach.
- AP noted the positive press coverage and ongoing comments from the public and organisations regarding the Camborne TIP.

11. **Business Plan development and TIP project lead liaison**

- CC noted her concern that no communication had been received by project leads since TIP submission. She wanted to see a system in place for starting to get projects developed where they were willing to put in some 'at risk' time prior to Government decision.
- LS advised he intended to send Towns Fund seminar/blog links out to project applicants, and then discuss how to jointly prepare, assuming a successful outcome.
- The Chair then moved to Item 13 due to the fact CC's name was against the item.

12. **Capacity Funding Expenditure Update**

- The latest version of the budget was circulated prior to the meeting.
- RHT reiterated her concern about the resource gap between LS contract ending and PMO being implemented.
- GCG noted that Officers were awaiting a decision from Government on further funding. It was hoped that there would be resource to retain LS in the short term, should he wish to continue.
- GCG reiterated that more information would be available regarding the PMO proposal at the end of March.

13. **Camborne Town Deal resource**

- CC noted that a CIC had been formed by some CTD Board members and thanked RHT and those members for their work on this.

- CC suggested that the Board be kept updated on the CIC's progress. AP suggested that a written report outlining the CIC's planned activities come to the next Board meeting for members' discussion.

14. **PR / Website contracts and budget**

- Covered under Item 6 – Finance and Future Planning Partner Group update.

15 **Project development and budget considerations, to include:**

- a. **Camborne Contemporary Craft Hub** – Covered under Item 6 – Finance and Future Planning Partner Group update.
- b. **Old Fire Station** – CC noted that she had requested this item to flag the potential use of this building as a possible alternative project site.
 - There were concerns about the cost of renovations required for what is a listed building.
 - LS confirmed that a request had been received into the office from DA slightly after the submission deadline, requesting funding of the survey rather than the renovation costs. It was noted that this would be a revenue cost rather than capital expenditure.
 - DA confirmed that he was now applying to the Architectural Heritage Fund for the cost of the survey.
 - AP requested that DA, LS and any other relevant colleagues liaise outside the meeting and produce something in writing to table at the Prosperity Partners to consider at their next meeting.

16. **Any other Business**

- None.

17. **Date and time of next meeting**

- TBC.