



# Camborne Town Deal Board

**Date:** Thursday 15<sup>th</sup> October 2020

**Time:** 2.00-4.00 pm

**Location:** Microsoft Teams Meeting

**Chaired by:** Anna Pascoe (AP)

**Attendance:**

**Chair:** Anna Pascoe

**Vice-Chair:** Rose Hitchens-Todd (RHT)

**Co-ordinator:** Len Smith (LS)

**Partner Group Chairs:** Communications & Engagement: Sue Bradbury (SB); Creativity: Tonia Lu (TL); Prosperity: Justin Olosunde (JO);

**Business and Community representatives:** Val Dalley (VD), Rose Goodship (RG), Zoe Hall (ZH – left at 14.30)

**Camborne Town Council:** Cllr Trevor Dalley (TD), Samantha Hughes (SH)

**Cornwall Councillors:** Cllr David Atherfold (DA), Cllr Phillip Desmonde (PD), Cllr John Herd (JH – left at 14.30)

**Cornwall Council Officers:** Beth Briggs (BB – Towns Fund Support Officer), Matthew Brown (MB – Strategic Planning Manager), Charlotte Caldwell (CC – Community Link Officer), Glenn Caplin-Grey (GCG – Service Director for Economic Growth), Phill Woods (PW – Place and Regeneration Manager),

**Local Enterprise Partnership:** Mark Duddridge (MD)

## Minutes

1. **Welcome and Introductions**
2. **Apologies**

## Action

- Apologies: CC Paul White (PWh).
- JH noted he was only able to attend the first half an hour of the meeting.

### 3. **Declarations of Interest**

- VD declared an interest, although not a pecuniary interest, as a trustee for Camborne Community Centre, with regards to any discussion around the Donald Thomas Centre.
- PD declared an interest due to his son owning Desmonde Associates potentially tendering to the Board.
- RHT declared an interest as a Director of West Cornwall Works CIC.
- CC declared an interest having submitted an Expression of Interest on behalf of Youth Cafes Cornwall.
- JO declared an interest as an employee of Cornwall College.
- AP declared an interest in BID projects, as a Camborne BID Officer.

### 4. **Board Attendance Register**

- Noted.

### 5. **Minutes of last meeting and matters arising**

#### **a) Minutes of Board meeting held on 10th September**

- It was proposed by DA, seconded by RHT and agreed by the Board that the minutes of the previous meeting were an accurate record.

#### **b) Minutes of Extraordinary Board meeting held on 16th September**

- VD had contacted Officers in advance of the meeting to highlight concerns over Item 5 in that she felt the minute did not reflect the full extent of the discussion or explanation as to the decision taken.
- LS read aloud the proposed changes to the wording to reflect this narrative. VD confirmed she was happy with the addition, as were the rest of the Board.
- It was proposed by CC, seconded by DA and agreed by the Board that the minutes of the previous meeting were an accurate record, subject to the additional bullet points being added to Item 5, as tabled at the meeting.
- **ACTION:** BB to amend minutes

BB

## 6. Update from Comms and Engagement Partners

- SB advised that press releases had been produced regarding the accelerated fund approval, project A-Void and the survey results.
- AP and SB had a successful meeting with Cornwall Live who are willing to offer publicity in support of the Town Deal.
- Social Media engagement and followers growing, LB working on increasing further.
- Nearly 1000 survey responses had been received and the results circulated to the Board.
- RHT provided an update on the Deal Makers, with the first workshop taking place in two weeks. The intention was to get attendees consent to record this online meeting in order to share it with the Board.

## 7. Update from Prosperity Partners

- A report had been circulated with the agenda pack.
- JO advised that progress was being made on the key projects, with various logistical considerations being considered regarding the Buzz Station project.
- JO thanked MB for his input with regards to the cycling network and addressing the investment required to move forward with this project.
- JO advised that the pedestrianisation aspect was not currently being progressed due to perceived lack of appetite.
- CC queried this as she had understood that this was central to the vision.
- The requirement to conduct a consultation was discussed and it was agreed that this matter would be taken to the next Comms & Engagement Partners meeting.
- **ACTION:** SB to add to Comms meeting agenda
- LS advised that a scoring matrix provided by Arup had been adapted to be town specific, and that a project proforma had been produced and circulated to prospective delivery partners.
- The deadline for proforma return was end October, with scoring taking place in early November.
- It was noted that the vision document was referenced in the proforma but that this was not currently available on the website.
- It was noted as an urgent action that a public facing version of this document be produced and uploaded as soon as possible.

SB

- CC noted that she had not received any comments back from the latest version of the vision she had circulated and asked any Members who wished to input to send comments. ALL MEMBERS
- It was agreed that this would be taken to the next Comms & Engagement Partners meeting.
- **ACTION:** SB to add to Comms meeting agenda SB
- MD suggested an additional project which may be of interest to the Board and it was agreed that he would follow up with LS outside the meeting to discuss further and establish who the applicant would be. MD
- GCG noted that he would also pick up on this action. GCG

#### 8. **Update from Creativity Partners**

- TL advised that the CMP project would not be progressing.
- The proforma had been sent out to various organisations with some projects appearing promising.
- TL noted that heritage was being considered but a lead had not been established.
- It was agreed that a working group would be set up to consider the possibility of establishing a delivery body.
- LS noted that Arup may be able to provide support, having previously offered a workshop on this topic.

#### 9. **Governance, Risk & Assurance Framework update**

- A paper had been circulated by AP prior to the meeting.
- AP advised that she had developed the idea of a new Partner group to support Cornwall Council in developing risk management, governance compliance and Board Member recruitment.
- The purpose of the group would be to act as point of contact between Cornwall Council and the Board.
- SH indicated her willingness to participate in the new group.
- It was proposed by AP, seconded by SH and agreed to form a Finance & Future Planning Partner Group.
- The capacity budget (Item 12) was also noted under this item.

#### 10. **Place & Regeneration Manager's Update**

- PW advised that the Government had created an additional Cohort 2a submission date of 11<sup>th</sup> December.
- The Board agreed that another change to the submission date was not desirable or feasible at this point.

- It was proposed by SH, seconded by SA, and agreed by the Board to remain in Cohort 3, January 2021 submission.
- PW advised of the Arup check and challenge service, and that the draft TIP would be taken through that process during November.
- PW reminded Members that the available funding was up to £25m, but that a cohesive TIP, with a golden thread through the projects and clear links with the intervention framework, was key.
- It was noted that strategic fit and deliverability were also extremely important.
- LS advised that his time would need to be dedicated to producing the TIP and he would therefore be paring back on meeting attendance.

#### 11. **Chair's Update**

- AP noted that she would also be addressing Item 13 (Accelerated Fund Update) under this item.
- AP noted the excellent response to the survey. Arup had advised that pull out quotes and community narrative were desirable and that the survey provided such narrative.
- AP advised that she and TL had met and discussed a health and wellbeing theme, with a suggested strapline of 'Camborne Doing Well'.
- AP updated on Project A-Void that Camborne BID was responsible for. She advised that the scheme had been launched on 2<sup>nd</sup> October and had already seen significant interest.
- AP noted that further information would be shared in the weekly bulletin.

#### 12. **Capacity Funding Expenditure Update**

- Noted under Item 9.

#### 13. **Update on £750,000 Accelerated Funding**

- This item had been covered under item 11 (Chair's Update).

#### 14. **Any other business**

- LS advised the creation of a working group to progress the scoring of projects.

- AP felt that all Members should take part and that this be the focus of the next Board meeting, with Members each scoring projects in advance.
- It was noted that the information should go out 10 days clear of the meeting with clear instructions and guidance.

15. **Date and time of next meeting**

- Thursday 12<sup>th</sup> November, 9.00-11.00am.
- **ACTION:** BB to circulate meeting invite.

BB