



**Meeting Title:** Launceston Community Network Panel Meeting

**Date:** Thursday 18<sup>th</sup> March 2021

**Time:** 6.00pm

**Location:** Microsoft Teams

**Chaired by:** Neil Burden CC

**Attendees:**

Neil Burden	Cornwall Councillor, Stoke Climsland
Adam Paynter	Cornwall Councillor, Launceston North & North Petherwin
Adrian Parsons	Cornwall Councillor, Altarnun
Gemma Massey	Cornwall Councillor, Launceston Central
Dawn Rogers	Councillor, South Petherwin Parish Council
Ian Nash	Councillor, Lezant Parish Council
Helen Price	Councillor, Werrington Parish Council
Margaret Young	Launceston Town Council
Dave Gordon	Launceston Town Council
Paul O'Brien	Launceston Town Council
Paul Ford	Cornwall Foundation Partnership Trust
Ren Jackaman	Clerk, Stoke Climsland Parish Council
Paul Ford	Cornwall Foundation Partnership Trust & Trewen Parish
Ellie Mason	Launceston CIC
Ralph Hudson	North Hill Climate Action Group
Annette Baskerville-Smith	Launceston Chamber of Commerce
Ewan Murray	Launceston Tourist Information Centre
Michael Boother	Moorestone Consultancy Ltd
Alex Emson	Guest
Simon Hirsh	Guest
Tash Baskerville	Launceston Chamber of Commerce
Heidi Clemo	Census Engagement Manager, North East Cornwall
Rebecca Riley	CC Head of Transport, Planning & Strategy
Karen Hall	CC Project Advisor, Making Space for Nature
Oliver Jones	CC, Highways Manager CORMAC
Meredith Teasdale	CC, Strategic Director, Together for Families
Chris Sims	CC Community Link Officer
Nikki Drewett	CC Communities Support Assistant

<b>Apologies:</b>	Helen Bailey	Councillor, Launceston Town Council
	Ron Tremain	Councillor, Launceston Town Council
	Joan Heaton	Councillor, St Stephen by Launceston Rural Parish Council

## Notes

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### 1 Welcome and Introductions

Cllr Neil Burden welcomed all present and explained this was the last Community Network Panel Meeting prior to the Election in May.

Cllr Burden thanked the Panel for their continued support, and Oliver Jones, CC Highways Manager for his support with and work on the Community Network Highways Scheme.

### 2 Census 2021

Heidi Clemo, Census Engagement Manager (NE Cornwall) gave an overview of the Census.

- The Census takes place on Sunday 21<sup>st</sup> March 2021.
- It is a legal obligation to complete the Census. If you do not complete it, you will be contacted after 21<sup>st</sup> March.
- The Census can be completed over the phone, via the internet or using the paper copy and posting.
- There is no tick box for Cornish origin, however you can indicate Cornish identity by ticking the 'other' box and completing the note underneath.
- Field Census workers will be undertaking door knocking after the 21<sup>st</sup> March. They will have ID cards and will wear purple/yellow tabards and will be able to help people complete the form if need be. The workers will be tested for Covid-19 twice weekly and will have the correct PPE in place.
- Please encourage everyone to complete the Census. It can be completed early if you know who is going to be in your house on the night of Sunday 21<sup>st</sup> March.
- If a person holds more than one employment, they must state their main employment.
- To register a vacant property, a person can request an online code.

For more information please follow the link: [Census 2021 - Cornwall Council](#)

**Minutes****Action****3 Launceston Bridges / Making Space for Nature**

Rebecca Riley, CC Head of Transport, Planning & Strategy provided a presentation to the Panel (attached with the notes).

Q – With regard to the nature area, will you allow it to grow naturally, or use urban planting?

A – It will be a combination of both. One field will be turned into an amenity friendly space with planting which will be pollinator friendly and the flood plain area will be left as it is, as it's very good for biodiversity.

More information can be found by following the link below:

[New bridges and path to create safe walking and cycle routes for Launceston residents - Cornwall Council](#)

Karen Hall, CC Project Advisor Making Space for Nature provided a presentation to the Panel (attached with the notes).

Q – How do you plan to maintain the bulbs that are planted in the grass, and keep the grass cut?

A – The grass can be cut 6 weeks after planting and will then become part of CORMAC's grass cutting schedule and will be cut 8 times yearly.

KH telephone contact details are included in the presentation and she is happy to answer any questions/queries.

The updates and proposals were well received by panel members. Cllr Burden thanked both RR and KH for their very informative presentations.

**4 Launceston Town Plan Group (LTPG)**

Annette Baskerville-Smith, Launceston Chamber of Commerce provided a presentation to the Panel (attached with the notes), with support from Ewan Murray, Launceston Tourist Information and Chris Sims, CC Community Link Officer for Launceston. The presentation outlined the Launceston Town Plan groups aspirations and some of the upcoming proposals.

Comment – RJ explained to the Panel there is a market in Frome, Somerset that started off as a small market, and is now a very big successful market and draws people in from far and wide. Please see link below:

[The Frome Independent ~ Visit](#)

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RJ explained there is a market in Raday Utca, Budapest that is a classic example of what the Launceston Town Plan Group are trying to achieve. Please see link below:

[Central Market Hall - The largest market in Budapest \(introducingbudapest.com\)](http://introducingbudapest.com)

Q – Where will the funding come from?

A – The group will look at each project and match them with the appropriate funding streams such as the Town Vitality Fund, Levelling Up Fund etc. There will be a variety of funding.

Q – Who is going to drive the project and apply for funding etc?

A – The membership of the group has a variety of strengths/skills and work together in partnership to drive the project/s forward. In the case of the Community Infrastructure Levy application, Launceston Town Council agreed to be the accountable body. The group will break into smaller working groups to focus on a specific project where appropriate.

Q – The pandemic has proved that we don't need non-essential shops and can shop online. Car Parking charges need to be addressed – stay as long as you like and pay on exit? What is the future of the town centre?

A – Some of the shops have been very successful during the pandemic and as a group we have been promoting the small independent businesses. The LTPG are looking to work with Launceston TC regarding the Town Council Car Park, including a discussion about parking meters/ payment methods. In terms of revenue there needs to be a more flexible approach to parking in the town. There will be a proposal put forward to Cornwall Council in August/September regarding parking charges.

## **5 Community Network Highways Scheme**

Chris Sims, CC Community Link Officer Launceston provided a presentation to the Panel (attached with the notes).

Oliver Jones, CORMAC Highways Manager explained the schemes have been scored and ranked in priority order in terms of the Local Transport Plan (LTP) objectives.

A question was raised by the Village Road Safety Group:

Q – Is the work on the A3245 Daws House factored into the Community Network Highways Scheme budget, or a different budget?

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A – Some of the money will come from the ongoing revenue budget, and the survey/design work from the road safety budget.

Currently awaiting a response from Natalie Warr (CC Local Transport and Road Safety Lead) on the Daws House proposals submitted, alongside options appraisal work scheduled for April. Cannot therefore commit to timescales for works to be carried out at present.

CS reiterated any proposed Highways works at Daws House are separate from the Community Network Panel Highways Scheme and would be separately funded, possibly via the Road Safety Team.

Q – In terms of Priority 2 (Launceston Town Centre Enhancements), how much money are you considering contributing?

A – The plan would be to allocate the remainder. There are several options to enhance the resurfacing programme through to the Town - explore different types of surfacing, coloured tarmac, narrowed road entrances etc. The resurfacing programme is funded through the Maintenance budget.

Q – Regarding Priority 5 - new gateway signing and fixed Vehicle Activated Sign (VAS) in Downgate village – there is a possibility that Stoke Climsland will be included on the Callington CNP mobile speed camera rotation. If this is the case could the VAS and Gateway Signing be considered separately as a Gateway sign is a lot cheaper?

A – Yes, this would not be an issue. Downgate is also on the list for the Launceston mobile speed camera rotation.

Q – South Petherwin received a Government grant of £10K to support with Road Safety. What can the Parish do to help get the Road Safety scheme at Daws House off the ground?

A - Daws House is currently being looked at and is currently with the Design Team. We will be in a better position to make decisions once we have this back from the Design Team – it could be possible to support these proposals with the South Petherwin funding noted above.

Q – Is it possible to put the road marking back on the road at Daws House?

A – The removal of the road markings has left scarring. Surfacing dressing will cover these marks. Where appropriate, it may be possible to have edge markings.

CS clarified there is no guarantee of another 4 years Community Network Panel Highways Scheme funding from 2022 as there is an upcoming Election and a new Administration will be in place.

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CS asked the Panel for a view on the ranking of priorities as noted in the presentation and that officers be given the authority to implement the priorities in order until the community network highways budget is fully allocated. It was noted that there is not enough money to implement all proposals.

Cllr Nash proposed: "The panel agree with the priorities presented and that officers should implement these in priority order until funding is fully allocated"

Seconded – Cllr Price

The voting members of the Panel were unanimously in favour

**6 Public Questions**

None

**7 Town and Parish Council Updates**

There was a discussion regarding 'Remote Meeting Legislation' as this is currently an issue for Town and Parish Councils.

HP explained that CALC are involved along with NALC and are trying to persuade Government to allow Town & Parish Councils to continue with virtual meetings. HP informed the Panel that CALC have asked MPs to back them with this. Now awaiting feedback from Government.

**8 Cornwall Councillor Updates**Gemma Massey CC

Reiterated the good work that has been undertaken by Launceston Town Plan Group in the Town Centre.

Adam Paynter CC

Encouraged the Panel to use the 'Report it' function on the CC website for potholes, fly tipping etc. It is very effective and a quick way of getting issues resolved, especially in the rural parishes.

Adrian Parsons CC

North Hill have secured £30K Community Infrastructure Levy funding for new play equipment for the park.

There was an issue raised by a Lewannick Parish Councillor – they received the Election pack and it showed only 8 seats instead of 10. This was an

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administrative error so please check the packs to ensure there are enough seats.

**9 Any Other Business**

CS acknowledged the agenda this evening was Town Centre focussed and welcomed agenda items/topics etc for the next meeting from the more rural parishes.

Please let CS or ND know of any items you would like to see on the agenda.

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**10 Date of Next Meeting:**

Thursday 17<sup>th</sup> June 2021 6pm