

Minutes

Meeting Title: St Ives Town Deal Board Meeting

Date: 21st January 2021

Time: 17:30 to 19:00

Location: Microsoft Teams

Chaired by: Sarah Stevens

Attendees: Members: Andrew Baragwaneth (AB), Libby Buckley (LB), Steve Cross (SC), Neil Davis (ND), Kirsty Kilmurry (KK), Gareth Jones (GJ), Vanessa Luckwell (VL), Andrew Mitchell (AM), Sarah Stevens (SS), Rowena Swallow (RS), Linda Taylor (LT), Derek Thomas MP (DT – arrived at 17:38)
Officers: Beth Briggs (BB), Danielle Jackson (DJ – Metro Dynamics), Emily Kent (EK), Patrick White (PWh – Metro Dynamics), Phill Woods (PW), Howard Yeates (HY).

1. Apologies: James Butterworth (JB), Tony Harris (TH – subs. Kirsty Kilmurry, KK), Poppy Naylor (PN).

Minutes

Action

2. Declarations of Interest

- AB declared an interest in the Rugby Club.
- KK declared an interest in Richmond Gardens.
- GJ declared an interest in LiveWest.
- EK advised that HY, Assistant Economic Analyst, was joining the meeting to observe.

3 Town Investment Plan – review of final draft and Board sign off

- PWh advised the the purpose of the meeting was for Board members to approve Sections 1 and 2 of the TIP for submission to Government, with delegated authority, if agreed by the Board, to be given to SS and SC to approve any final amendments.
- PWh noted that images were a work in progress, the team was aware of the requirement by the Board to show the ‘real’ St Ives and these would be incorporated into the final design. Drone footage was also

being sourced, on which the projects would be overlaid to show their locations.

- PWh noted that the significant change compared to the last review of the TIP was the way the projects had been clustered together and described to ensure that the strategic direction of the TIP was as clear as possible.
- PWh guided Members through the document, addressing questions and comments, with the latest version being shared on screen.
- PWh requested that minor drafting comments be sent through to him following the meeting.
- It was agreed that DT would provide wording for the introduction.
- The rounding of figures in Section 1 was discussed, with PWh advising that detailed figures were provided in Section 2 and the level of detail in Section 1 was indicative.
- The use of colloquial phrasing was discussed, with PWh noting amendments given consideration of the audience of the document.
- Housing – AM noted that this element was dependant on public consultation and planning permissions. He also requested that Metro Dynamics seek further confirmation from the applicant for the Trenwith Lane site. PWh confirmed that projects would not be included if the applicant had not responded satisfactorily.
- PWh also confirmed that the planning requirements were specifically laid out in the appendix.
- The dark areas on the map were queried, PWh and DJ to pick up with design team.
- Scoring – some Members queried the level of detail included. PWh advised that this was stipulated in the guidelines, but they would revisit the wording of concern and review.
- The detail of the Transport project was discussed with Board members wanting to ensure that the ultimate aim of the wider projects was captured, with the Towns Fund project highlighted as the first step in a larger transformational project.
- The delegated fund was discussed, with PWh noting the link to Covid recovery.
- It was noted that, due to the restructuring of projects, some smaller projects (Richmond Gardens and St John and St Ia) were now being recommended for the delegated fund rather than being projects listed in the TIP in their own right.
- It was noted Richmond Gardens was, although a small project, key in terms of location and need for development and SS therefore requested that this project was specifically highlighted as a suitable recipient for the delegated fund.

- EK advised the Board regarding the proposal of a Programme Management Office, which involved allocating 1.5% of the total ask in order to facilitate delivery of the projects.
- EK advised that the PMO would be implemented across all four Cornish towns, allowing for economy of scale, and would extend across the life of the projects.
- It was noted that the contract for the PMO would sit with Cornwall Council as lead authority and that costs and activity would be reported back to the Board.
- Members of the Board were requested to send PWh (copying EK) any quotes they could get from St Ives residents by the end of the week.
- Following discussion, the Board agreed to sign off on the Town Investment Plan, giving SS and SC delegated authority to approve aforementioned changes prior to submission.

4. Any other business

- SS advised the Board that IM had resigned his position from the Board, but was continuing his support of the Board via the Transport subgroup.

5. Date of next meeting

- Following TIP submission, the date of the next meeting would be arranged.