



Camborne Town Deal Board

Date: Monday 1st November 2021

Time: 3.00pm-5.00pm

Location: Microsoft Teams Meeting

Chaired by: Val Dalley

Attendance:

Chair: Val Dalley (VD)

Vice-Chair: John Cosgrove (JC)

Business and Community representatives: Trevor Dalley (TD), Rose Goodship (RG), Amanda Hall (AH), Angela Hatherell (AHa), Louise Hinds (LH – joined 3.15pm), Tonia Lu (TL), Anna Pascoe (AP)

Camborne Town Council: David Atherfold (DA – left 4.37pm), Rose Hitchens-Todd (RHT – left 4.22pm)

Cornwall Councillors: Cllr John Morgan (JM), Cllr Stephen Rushworth (SR).

Cornwall Council Officers: Beth Briggs (BB – Towns Fund Support Officer), Matthew Brown (MB – Strategic Planning Manager, joined 4.03pm), Melissa Burrow (Town Deal Commissioning Officer), Charlotte Caldwell (CC – Communities Link Officer), Sarah Corbett (SC – Towns Fund Support Officer), Claire Hurley (CH – Town Deal Delivery Manager, Phill Woods (PW – Place and Regeneration Manager)

Member of Parliament: Archie Aziz (AA, subs for GE), George Eustice (GE – left 3.23pm, rejoined 4.12 to 4.33pm)

Non-voting Members/observers: Rebecca Collings (joined 3.11pm), Samantha Hughes (SH – Camborne Town Council), Lisa Pill (LP – left 3.30pm), Venetia Summers (VS, Head of Campus for Duchy Rosewarne College - left 3.50pm)

Minutes

Action

1. **Consent of all present to record meeting**
 - Unanimous consent to record meeting.

2. Welcome and Introductions

- PW advised the Board that Beth Briggs (BB) was moving to a new role and introduced Sarah Corbett (SC) as the new Town Deal Support Officer. The Chair extended her thanks to BB for her work supporting the Board.

3. Apologies

- Apologies had been received from Mark Duddridge (MD), Matthew Brown (MB – would join for the second hour), Rebecca Collings (RC – would join later), Louise Hines (LH – would join after 3pm).

4. Declarations of Interest

- VD declared an interest in the Donald Thomas Centre and It's Possible Camborne CIC.
- DA declared an interest in West Cornwall works CIC
- RHT declared an interest in West Cornwall Works, It's Possible Camborne CIC and Camborne Town Council.
- SH declared an interest in Camborne Town Council.
- CC declared an interest in the Youth Cafés Cornwall CIC.
- AH declared an interest in It's Possible Camborne CIC.
- AHa declared an interest in the Donald Thomas Centre, Camborne Contemporary Crafts Hub.
- AP declared an interest in Camborne BID and noted that her company Make Me a Plan had a project on the reserve list.
- PW declared an interest in Cornwall Council.

5. Minutes of the last meeting and action tracker

- The minutes of the meeting held on 20th September 2021 were agreed by the Board as an accurate record.
- The action tracker was noted, all actions had been completed.

6. Town Deal Project Lead Presentations

Project A-Void (Camborne BID)

- AP gave a presentation about Project A-Void, a copy of which was circulated after the meeting.
- Following the presentation AH asked what the criteria would be for selecting projects and AP advised that they expected to amend the criteria to match the Government's updated criteria and Cornwall Council's requirements.
- She also advised that they would be engaging with arts/creative students as well as business student who might want to set up businesses.

- AP noted that the project had looked to other towns for ideas/inspiration around the rebranding/signage for Camborne and they would also be engaging with the Chamber of Commerce, BIDs and a wide range of organisations.

Food and Farming Hub (Cornwall College)

- VS talked through her presentation about the Food & Farming Hub project, a copy of which was circulated after the meeting.
- Questions followed and VS assured the Board that the Hub would provide a route to higher level skills, as well as offering lower level courses which were an important route into the sector.
- She advised that they were looking to reinvigorate the college site and would be interested in restarting activities such as markets.
- VS also noted that the Board would be able to see plans for the Hub when they became available.

7. Programme Management Office update

- CH gave an update on project progress and risks, referring to the Highlight Report and Risk Register that had been circulated in the agenda pack.
- She noted that support for business case development was in place and work was underway. In addition, three cashflow applications had been received and were being processed which was a good sign of project progress.
- It was noted that in the Highlight Report Camborne Contemporary Craft Hub's risk level was red because it was going through the process to make Camborne Town Council the building's freeholder. This was to be discussed by Camborne Town Council on 11/12/21 and any issues would be brought back to the Board.
- CH flagged some risks facing all Town Deal Boards which were cost escalation and the availability of match funding. Project development work might reveal factors making projects more expensive, costs linked to the pandemic and cost escalation in the supply chain would also have an impact.
- CH advised that the PMO would report on cost escalation at the next meeting and asked Board members to consider the approach they would like to take to managing cost escalation, for discussion at the December meeting.
- **ACTION 1:** CH to report to the Board on cost escalation at the next meeting.
- **ACTION 2:** Board members to consider approaches to managing cost escalation.
- JM raised concerns about the cost of an alternative to the Buzz Station project and felt Cornwall Council was keen to appoint consultants without

CH
Board

reference to the Board. CH advised that this would be covered in the next agenda item.

8. **Buzz Station project – reallocation of funding and programme**

- CH talked through the Camborne Alternative Project Process document that had been circulated with the agenda pack. She noted that as the bus station site was no longer available for the Buzz Station project an alternative site or sites would have to be found.
- CH proposed a series of workshops involving a multi disciplinary team and Board members to produce some costed options to bring back to the Board.
- She also noted that the PMO was seeking an extension for the Buzz Station project from the Department for Levelling Up, Housing and Communities and was waiting for advice on the process for doing this. GE advised that when the request for an extension had been submitted he would raise it at ministerial level.
- **ACTION 3:** GE to raise the Buzz Station extension at ministerial level when the request has been submitted and support its approval. GE
- VD asked the Board if they agreed to the proposed project identification process and the majority were in favour.
- JC proposed that in order to progress quickly with the workshops the Chair should be able to approve costs through Chair's action. The Board discussed this and decided that the most appropriate group to approve costs associated with the Buzz Station workshops was the Buzz Station Sub Group. A budget for the Buzz Station Sub Group was discussed and CH offered to obtain a costing.
- **ACTION 4:** CH to obtain a cost outline for the workshops and inform the Board. CH
- It was noted that the Board felt it would be more effective to meet face to face for the Buzz Station workshops.
- **ACTION 5:** SC to check members' availability for the next Buzz Station Sub Group meeting. SC
- DA proposed the Old Fire Station as an alternative site for the project and invited Board members to a site visit the next day. JM accepted and VD would attend if possible. GE noted that the owners seemed to be open to bringing the building back into use, while other Board members raised concerns about the cost of renovating it.

9. **Comms Sub Group Update**

- RG noted that the Comms Sub Group had worked with Sue Bradbury PR to produce a press release about the news about the Buzz Station. Good coverage had been achieved and there had been a positive community response to what's next for the Buzz Station.

- The Sub Group felt it was important to involve the dealmakers in the workshops wherever possible to ensure the community voice is heard.
- RG reported that the group would be producing a brief for further marketing and communications to ensure projects are supported with marketing, communications and engagement over the next five years.
- It was noted that references to the Buzz Station would need to be changed on the Town Deal website.
- **ACTION 6:** RG to speak to Sue Bradbury about wording around the Buzz Station on the Town Deal website and in other communications.

RG

10. **Items for next agenda**

- Proposals for alternatives to the Buzz Station project
- Communications update

11. **Any other business**

- CC advised that the Place Shaping Board for Camborne, Illogan, Pool and Redruth (CIPR) was planning an Expo for 1/4/22. She would send details to the Board and would appreciate it if they could support the event.
- **ACTION 7:** CC to circulate details of the CIPR Expo to the Board.

CC

12. **Date and time of next meeting**

13/12/21, 3.30pm- 5.30pm

Meeting ended 5.05pm