

Minutes

Meeting Title: Penzance Town Deal Board

Date: 11th January 2021

Time: 08:15 to 09:30

Location: Microsoft Teams

Chaired by: Martin Tucker

Attendees: Voting Members: Nicole Broadhurst (NB), Dick Cliffe (DC), CC Tim Dwelly (TD), Henry Garfit (HG), James Hardy (JH – joined at 09:01), Emmie Kell (EKell), CC Jim McKenna (JMck), Jess Morris (JM), Cornelius Olivier (CO), Rob Parsons (RP), Sarah Shaw (SS), Susan Stuart (SSt), Derek Thomas MP (DT), Martin Tucker (MT), Tim Wotton (TW), Rachel Yates (RY).
Non-Voting Members / Officers: Beth Briggs (BB), Claire Hurley (CH), Emily Kent (EK), Phill Woods (PW).

Apologies: None

Minutes

Action

1 Welcome and Apologies

- No apologies had been received. BB noted that JH had advised he would be joining the meeting late.
- Members agreed that the meeting could be recorded for the purpose of assisting with minute writing given BB current homeworking arrangements.
- MT noted that JM had incorrectly been listed on the agenda and previous minutes as a non-voting Member, whereas the Board had agreed that she replace NH as voting member representing Penzance BID.
- **ACTION:** BB to make correction to reflect JM status as a voting member.

BB

2 Declaration of Interests

- To be noted under each agenda item.

3 Minutes of the Last Meeting

- PW noted that he was listed as present whereas he had sent apologies for this meeting.
- It was noted that JH had sent apologies for this meeting.
- **ACTION:** BB to make corrections to final minutes.
- The minutes of the meeting held on 7th December 2020 were agreed as a true and accurate record, subject to minor amendments above.

BB

4 Matters arising not covered on the agenda

- MT noted that feedback had been provided to LiveWest and the Big Dance Company as agreed.
- SSt updated Members on the current status of procurements in order to carry out necessary feasibility work as agreed at the last meeting and advised that this was in hand and proceeding as agreed.
- MT requested an update on the retention of CH post-January.
- CH left the meeting at 08:24.
- PW advised that discussions were ongoing, and he was working with EK as to the arrangements for Board support following TIP submission but recognised the importance of continuing support for the Board.
- CH returned to the meeting at 08:26.

5 Future High Street Fund update

- CH advised the Board that Penzance application to the Future High Street fund had been successful and the town had been awarded £10.4m.
- The Board congratulated CH and thanked her for her work on this project. CH in turn expressed thanks to the team who had been involved.
- CH advised that there was some cross over with Towns Fund projects and that work was ongoing prior to TIP submission to ensure the Town Deal ask was appropriate to complement the Future High Street Fund projects.
- JMCK advised Members that Cornwall Council Members were meeting with Treveth to discuss project delivery. He also advised that Treveth was presenting at the Placeshaping meeting taking place that week.

6 Projects for decision:

a) Oasis nursery

- MT noted that the scoring summary and recommendation had been circulated prior to the meeting.
- TD and CO declared an interest in this item left the meeting at 08:41.

- CH assured Members that this project had been scored objectively and against the standard Towns Fund criteria as per all other projects previously.
- The recommendation was that this project not progress into the TIP due to its lack of explicit strategic fit with the criteria.
- The Board commended Oasis on a well thought out and detailed proposal.
- Whilst it was noted that it was certainly a worthwhile project, which Cornwall Council and the Board would continue to support, it would appear as an outlier in the TIP. This was also something Arup had advised on in a recent review of projects.
- The Board noted that the consequence of including an outlier project was that it would weaken the overall message of the TIP and that this risked MHCLG reducing the funding offered overall.
- The Board agreed that the recommendation be adopted and this project was not included in the TIP.
- The Board also agreed that the project should receive continued support and remain on the agendas of the Placeshaping group and Regen Board.
- TD and CO re-joined the meeting at 08:54.

7 Project review – TIP Section 2

- CH advised that TIP Section 1 was currently with the design team, and would then be reviewed by a small subgroup in order to aid CH in revising the first draft before sharing with the full Board at, or prior to, its next meeting.
- CH shared the final list of projects, which currently totalled just under the £25m limit. However, it was noted that outcomes of the Future High Street Fund were being considered and figures were also still subject to change throughout the internal sign off process.
- SSt advised that she was working with JM to compile a list of requested resource from Cornwall Council to facilitate regen and transport projects.
- TD suggested that a working group should agree on the request for the overall Board support ask from Cornwall Council.
- The Board agreed that CH, MT, TD and SSt agree a package of loan, grant and capital ask for Penzance Town Deal support and meet with Kate Kennally and Tracie Langley in order to put forward.
- **ACTION:** CH to coordinate construction of support request.
- MT noted that email correspondence with the Board would be required in the coming weeks in order to finalise the TIP before submission.
- It was noted that another Board meeting may be required before TIP submission, and that as much notice would be provided as possible.

CH

8 Budget update

- CH advised that there was no change to the budget from the previous month.
- The accelerator fund was discussed, with the need for some reallocation of funds due to further working up of costs since the submission.
- The Board agreed that CH work with key colleagues on each project to reallocate money in consideration of final costings being established, within the ceiling sum of £500k.

9 AOB

- CH provided an update regarding the outdoor gym and discussions with the Town Council regarding delivery of the project.
- JH confirmed that there was ongoing dialogue between all stakeholders and queries were being addressed and resolved.

12 Date of next meeting

- MT reiterated that a further meeting may be required, and a date would be circulated in due course.
- Members agreed that it would be pertinent to continue with monthly meetings following TIP submission and that continuing to meet on the first Monday morning of each month was suitable.
- **ACTION:** BB to circulate meeting invites for the next 12 months.

BB