

To Become an Ofsted Registered Childminder in Cornwall Summary

Contact the Early Years Training Team and register your interest.

- Email: earlyeducationtraining@cornwall.gov.uk
- Telephone: 01872 326312

We will send you some information to read.

- www.gov.uk/government/publications/pre-registration-briefing-for-those-wishing-to-become-childminders
- www.gov.uk/guidance/register-as-a-childminder-quick-guide
- www.gov.uk/register-childminder-childcare-provider

You will need to do some research and decide whether this is the career for you.

- Read about the role and responsibilities of a childminder
- Check all people in your household are suitable to be in contact with children
- Think about what you need to do to make your home safe and suitable
- Get your landlord's written permission
- Raise your questions with the childminder support advisor
mary-ann.trethewey@cornwall.gov.uk

Decide to be a childminder.

- Join the QCC scheme for mentor support - (Free)
- Be clear about which register(s) you will apply to - Most people register on the voluntary and compulsory Childcare and the Early Years registers.

Start the OFSTED online application process

There is a YouTube video which explains the new process of registration

https://youtu.be/2t3_CPyxRMA

- Apply for DBS for all people in your household over 16 years old. Applicants must only use Capita. Follow the instructions on the online application - **£44 per person**
- Ofsted strongly recommends joining the update service - **£13 per person**
- Download and complete the health declaration booklet. Have the health check form signed by your local GP (**Charges vary**) and post it to Ofsted -
- Contact your referees and ask their permission to use them
- Read and understand the Statutory Framework
- <http://www.foundationyears.org.uk/eyfs-statutory-framework/>

Book and complete training - you need to cover all these areas:

- EYFS training if you are new to childcare
- 'Childminder training' how to set up a child-minding business - see below
- Paediatric First Aid (12 hours) - **prices vary about £80**
- Group 2 Single Agency Safeguarding course(minimum) - **£15** or online, then preferably multi-agency level 3
- Level 2 Food Safety for caterers - **from £5 online**
- HMRC online course - **free**

Submit the application and pay the Registration fee - **£35 per year**

- Applications will not normally be held open for longer than six weeks pending completion of training.
- Ofsted aims to register applicants for childminding within 12 weeks.

Ofsted will visit you and once you are approved they will email you a Registration certificate.

You must:

- Activate your public liability insurance - (**e.g. £94 pacey or £60 Morton Michel**)
- Register with ICO as data controller www.ico.org.uk - (**£40**)
- Advise your home insurer
- Add business cover to car insurance
- Register for The Nursery Milk Scheme

You are now able to offer places

Next Steps:

- Complete your FIS profile (**free**) and apply to provide funded places
- Book other training from the EYFS Training Directory
- Keep up to date with changes through online Ofsted updates, the FIS site, drop-in groups, SEN network meetings, your LA advisor, QCC
- Pay annual Ofsted fee, DBS update fee if applicable, public liability insurance, ICO fee
- Submit your tax return each year.

Training

There are online Childminder Introductory courses from about **£100**.

I can signpost if you need to find one or alternatively you can look on the FIS site.

Early Years Foundation Stage (EYFS)	EYFS15 - An introduction to EYFS, a face to face course. Or there is an online course through Pacey https://www.pacey.org.uk/shop/training/online-training/eyfs-course-revised-and-updated-for-2017/	£20
Possible Childminder training	Online Childminding Registration Course - Includes all of the material required for the CACHE Level 3 Award in Preparing to Work in Home-based Childcare. https://www.childmindingmatters.org.uk/product/crc/ Online Childminder Introductory Training Course. - www.childmindinguk.com For potential childminders coming into the profession with experience working with the EYFS and that are confident that they can deliver the EYFS effectively. Childminder Business Requirements Course. https://www.childmindingmatters.org.uk/product/cbr/ Pacey Business course	£100 £100 £30 £15

	https://www.pacey.org.uk/shop/training/online-training/building-your-childminding-business-england-only/	
Safeguarding level 2 first, (then level 3 see below)	EYFS43 face to face training – https://www.cornwalllearningonline.co.uk/courses/bookings/default.asp Or online through Pacey, Morton Michel or NSPCC	£15 Costs vary
Food Hygiene Level2 catering	Download ‘Safer Food Better Business for Childminders’ https://www.food.gov.uk/business-guidance/safer-food-better-business-for-childminders There is training to help you meet the requirements https://www.hsedocs.com/training/food_safety/ or https://www.thesaferfoodgroup.com/level-2-award-in-food-safety.php	£5 £12
HMRC for childminders	www.hmrc.gov.uk/courses/syob3/cm/HTML/cm_menu.html	Free
Safeguarding level 3	https://www.cornwall.gov.uk/health-and-social-care/childrens-services/cornwall-and-isles-of-scilly-safeguarding-children-partnership/learning/safeguarding-training/	Free