



Meeting Notes

Meeting Title: St Agnes and Perranzabuloe Community Network Panel
Date: Thursday 20th June 2019
Time: 6.30pm-8.30pm
Location: Perranzabuloe Parish Rooms

Attendees	Ken Yeo – Perranzabuloe Parish Council (KY) – Chair CC Michael Callan – Perranporth (MC) CC Joyce Duffin – Mount Hawke and Portreath (JD) CC Mike Eathorne-Gibbons – Ladock, St Clement and St Erme (MEG) CC Adrian Harvey – Newlyn and Goonhavern (AH) CC Pete Mitchell – St Agnes (PM) Les Hallwood – Crantock Parish Council (LH) Jonathon McCulloch – St Allen Parish Council (JM) Rob Norrington – Perranzabuloe Parish Council (RN) Alan Percy – Cubert Parish Council (AP) John Slater – St Agnes Parish Council (JS) Rod Toms – St Newlyn East Parish Council (RT)
Officers	Alex Polak – Head of Councillor Support and Democratic Process (ASP) Roger Gates – Community Link Officer (RG) Elisabeth Allcorn – Communities Support Assistant (EA) 1 Member of the public
Apologies for Absence:	
Andy Brown and Bill Forbes	

	Action Point	Action by:
1	<p>Introductions:</p> <p>(a) Health & Safety information</p> <p>(b) Representatives at meeting introduce themselves</p> <p>(c) Apologies for absence and late arrival</p> <p>KY welcomed everyone to the meeting. Introductions and apologies were given.</p>	
2	<p>Election of Chair and Vice-Chair (chaired by Roger Gates)</p> <p>Cllr Ken Yeo was elected as the St Agnes and Perranzabuloe Community Network Panel Chair for the next 12 months. Proposed by AP and seconded by JS.</p> <p>Cllr Joyce Duffin was elected as the St Agnes and Perranzabuloe Community Network Panel Vice-Chair for the next 12 months. Proposed by KY and seconded by PM.</p> <p>KY thanked everyone for their nominations and support.</p>	

	Action Point	Action by:
3	<p>Schedule of Meetings</p> <p>Proposed dates put forward by KY and seconded by RT. Unanimous in favour vote from panel members.</p>	
4.	<p>Notes of last two Panel meetings (7th February and 25th April 2019)</p> <p>7th February Page 2 item 3 - RG gave a Highways Scheme update. Adrian Drake has worked up costs for year 1 schemes total cost: £51,500. RG proposed moving the schemes forward so work can be commissioned and phase 1 begin. Proposed by KY and Seconded by JM. Unanimous in favour vote from Panel Members.</p> <p>Vehicle Activated Sign's (VAS's) not included on year 1 scheme. LH asked why VAS's were omitted? RG cost per VAS looks to be about £19,000 which covers 4 years.</p> <p>RG asked that year 2 Expressions Of Interest (EOI's) are developed and submitted to RG by early August</p> <p>PM asked what are the likely timescales for year 1 schemes? RG the guidelines indicate that from initiation of a scheme, it should take 12-14 months. This comprises various phases including Portfolio Holder sign-off, project planning, site visits, issuing of Traffic Regulation Order (TRO), harmonising with other works (e.g. utilities) and actual undertaking of works.</p> <p>LH asked what is the timescale for year 2 schemes? KY reminded members that when submitting year 2 EOI's they must focus on the problem not proposing a solution. Once the EOI is received Adrian Drake will make a site visit, assess and come back to panel with suggested solution. All EOI's must be submitted to RG for collation.</p> <p>Page 5 item 4 para 4 - Housing needs data for St Agnes and Perranporth circulated in advance of 25th April 2019 CNP.</p> <p>The notes were agreed: Proposed by MC and seconded by RT Unanimous in favour vote from panel members.</p> <p>25th April 2019 Page 2 item 2 – JS asked for the housing figures/presentation to be circulated again. KY reminded members that the Education Service report was circulated with 25th April meeting notes. The report is available on the Cornwall Council website or can be sent directly on request.</p> <p>The notes were agreed: Proposed by MC and seconded by AP</p>	<p>RG</p> <p>ALL</p>

	Action Point	Action by:
	Unanimous in favour vote from the Panel Members.	
5.	<p>Strengthening Community Network Panel Proposals</p> <p>KY asked Panel Members to indicate whether they have managed to read the papers circulated (CNPs - Public Questions & Agenda Items; CNPs – Raising Issues Briefing Note; CNPs – Co-opted Members) and asked for feedback.</p> <p>Public Questions and Agenda Items - AP stated panel meetings seem to have become public meetings; large amounts of time, during a panel meeting, are being taken up by a single topic which may only be relevant to one parish. For example South West Water CNP meeting, Surfers Against Sewage attended but didn't seem relevant to CNP; should this have taken place at Parish level? JD stated that Agenda items would be something that affects the whole community network. Should not be spending 90 minutes on a single parish issue if it's only in the questions section of the meeting. The panel select Agenda items so whether an item is appropriate for CNP level is something we need to consider when selecting Agenda items. JS questioned the relevance of the Education presentation at 25th April CNP meeting. KY updated on the topic that this forum was a good place to start the discussion but the issue was now being progressed outside of the St Agnes and Perranporth CNP meetings. The question of school catchment areas could be a topic that is relevant county wide; KY to raise the question at the next Network Chairs meeting.</p> <p>ASP explained to the panel that where issues only affect a single parish, these issues should be discussed at Parish meetings. KY said he would ensure that such issues are not discussed at CNP meetings.</p> <p>Unanimous in favour of Public Questions; Raising Issues briefing note and Co-opted Members.</p> <p>JS questioned who has voting rights on the panel. KY confirmed that there is presently one vote per Parish and one vote per Cornwall Councillor.</p>	KY
6.	<p>Community Governance Review</p> <p>ASP introduced himself as the Cornwall Council lead for Community Governance Review (CGR). All parish councils were sent a leaflet explaining the Community Governance Review in December 2018. Currently asking for Expressions of Interest (EOI's) from parish councils to say whether they would like any areas or governance arrangements revised.</p> <p>The indicative timetable is as follows: closing date for EOI's is 17th July 2019. Between July 2019 and November 2019 the Electoral Review Panel (ERP) will review submissions and ask for further evidence where necessary. From 26th November the 12 week consultation starts and from March 2020-June 2020 the Council will review contributions before formulating final recommendations. In July 2020 the ERP will make final recommendations to Full Council.</p>	

	Action Point	Action by:
	<p>ASP to send message and webpage link for RG to circulate to parish clerks. If parish council don't want to register any changes they should still provide a submission of no change. ASP added it is good practice for parish councils to share their views with other parish council's.</p> <p>PM asked will CNA's be staying the same? ASP - where groupings still make sense there's no need to change them, but unlikely to be any reviews of any CNAs until after 2021.</p> <p>ASP reiterated the ask from officers to the CNP that parishes share with others what their plans might be; where it is constructive to share those parish views. LH stated that Crantock parish council have discussed CGR at two meetings. JM confirmed St Allen parish council don't want to change any boundaries.</p> <p>Is there a possibility that proposed changes from neighbouring parishes would take place without consultation? ASP confirmed this was not going to happen; all parties impacted by proposed changes will be consulted. Once received the requests/proposals will be made public. JD added at this stage it is just parish councils who are being consulted at a later stage the public will have a say.</p> <p>KY expanded on his Chairman's report. The Scorrier Highways meeting was intended to improve communications with parish councils; KY represented Perranzabuloe Parish Council. At the New County Hall Road Safety and Community Speedwatch engagement event there were some very good ideas shared about how other communities are dealing with these issues. KY has paperwork available if anyone is interested.</p> <p>RT proposed vote of thanks to KY for his Chairman's report.</p>	ASP/ RG
7	<p>Items from Community Network Panel members</p> <p><u>Cubert</u> AP asked about historical records of CNP meeting notes. ASP answered the question in terms of Council records. CNP meeting notes from the past twelve months are available to view on the Cornwall Council website. Regarding earlier notes the records team could possibly record these notes. Kresen Kernow is preparing for opening in September so this won't happen immediately. Could be a possible project for Localism to follow up on. RG to take suggestion back to Localism colleagues.</p> <p><u>St Agnes</u> JS looking at youth provision in St Agnes can anyone give us help with this. JS is Chairman of the St Agnes community bus service if anyone wants any advice on this please contact JS.</p> <p>PM reported from the police that there has been an increase in racist abuse in Cornwall. PM is discussing with Cornwall Council about having a day of</p>	RG ALL

	Action Point	Action by:
	<p>celebration for people from all black and minority ethnic (BME) communities living in Cornwall. Council looking to use Lemon Quay to invite representatives from all BME communities. Will possibly take place towards end of Summer 2020 and looking at having library and museum exhibitions.</p> <p>Press Releases need to go out well in advance for Good Companions presentation - we need to invite the public and publicise.</p> <p><u>St Newlyn East</u> RT – Raised the problems experienced by local residents using the bus network to attend GP and hospital appointments. Re-arranged bus timetabling means a five mile journey can now takes four hours using public buses. Electronic signage at bus stops in Truro is also giving out incorrect information; roadworks mean buses have been re-routed, but electronic signage hasn't been updated to communicate this. Would like a meeting with the Cornwall Council portfolio holder for Transport and representatives from bus companies. Additionally no consideration has been given to through ticketing i.e. rural bus ticket that can also be use on Park and Ride too – along the lines of an oyster card type scheme.</p> <p>ASP to investigate. RG to send relevant information to ASP. JS asked has RT considered extension of hospital car service. Also Age Concern. RT has investigated Community Bus but spread of users is not concentrated enough to work.</p> <p><u>Cubert</u> Concern over increase in numbers of billboard sized advertisements on private land (large signs on the back of trailers) adjacent to A3075. Deemed to be too close to the road and distracting for drivers, thus causing a road safety issue. PM asked whether anyone has raised this direct with the company advertising? Took similar action in St Agnes and sign was removed by the next day. KY reported Perranzabuloe has similar problem. ASP to try and move this issue forward. AP reported Cubert also made a report and no action has been taken – AP/RG to pass reference number to ASP for investigation.</p> <p><u>St Allen</u> JM stated there is a £10 million fund for environmental projects that neighbouring parishes to the A30 dualling can apply to.</p>	<p>EA/RG</p> <p>RT/RG/ASP</p> <p>ASP/AP/RG</p>
8	<p>Agenda Items for next meetings</p> <ul style="list-style-type: none"> • Presentation on Climate Change - Good Companions RG gave some background to the Good Companions group and explained their reasons for setting up the group. Good Companions would like to present to the CNP. ME-G added Cornwall Council is actively working in this area already the panel may also want a member of Cornwall Council to come out and discuss this at the same point. • Presentation on Adult Social Care – Helen Charlesworth-May – 	

	Action Point	Action by:
	<p>Service Director, Adult Social Care, Cornwall Council Wants to talk to the panel about the transformation of Adult Social Care and the community benefits of this. This will be a 20 minute presentation followed by a Q&A session.</p> <ul style="list-style-type: none"> • Rural Development – Noreen Jeffries, Rural Housing Enabler Discuss with parish councils to include information in newsletters. MC questioned relevance of Noreen Jeffries presenting to the panel. Panel would prefer it dealt with direct at parish not CNP level. KY asked RG to take this back to Noreen Jeffries. Affordable housing numbers were discussed and the fact that adjacent parishes could be working together with regards to affordable housing provision. PM & JS would like to hear how other parishes are progressing with affordable housing. RN happy to have St Agnes and Perranzabuloe at the same meeting. JD reminded members that Neighbourhood Development Plans (NDPs) have lots of people working on them who are not parish council members. Parish council sign NDP's off at the end but we need to be careful we are talking to the much wider group of people that are involved and have specialist knowledge in this area. • Locality Work with Cornwall Council - Edwina Hannaford (EH) CC - Cornwall Council Cabinet Member for Climate Change and Neighbourhoods – Presentation about local government in Cornwall, Localism and how EH would like to work with CNP's in the future. • Draft Budget Consultation – set for November. • A30 Consultation ongoing – Streetscape for affected parishes is ongoing difficult to get hold of and there is a big environmental impact too. Would suggest a discussion with all affected parishes. Kenwyn, St Newlyn East, St Allen, Perranporth and St Agnes all considered to be affected. Cubert and Crantock not included on the initial list of affected parties but can attend public meeting/ask questions etc. <p>PM asked about progress on the cycleways. £5 million for Perranporth-Truro and £17 million for St Agnes-Truro, leaves section connecting Perranporth and St Agnes still needed. JS added St Agnes parish council are also hoping to join up with Mt Hawke. Huge benefits to parents to have these safer cycleways. Look at developing a feasibility study for joining up the cycle routes. RG updated that he has talked to Doug Boden/Rick Clayton who are happy to come to the September meeting and give a progress update. Commissioning Autumn 2019 and starting 2020.</p> <p>AP asked about raising issues at full council/with Portfolio holders etc. North Coast Cluster wanted to discuss A3075 Scotland road to Zelah report. Could we raise this as a CNP to review the report. AP/PM proposed that this is investigated as it would be timely with the scheduled dualling of the A30. RG to investigate.</p>	<p>RG</p> <p>RG/RC</p> <p>RG</p>

	Action Point	Action by:
	<p>AP proposed Agenda item on A3075 Newquay- Trevember at next CNP to decide whether we should take this forward. Agenda item at next CNP.</p> <p>School Places Update - will need to be covered. MC would like a progress update on School places. RG to take forward.</p>	<p>RG/KY</p> <p>RG</p>
9.	<p>Date of next meeting and themes for future meetings</p> <p>Date: Thursday 19th September 2019 Time: 6.30pm–8.30pm Venue: Perranzabuloe Parish Rooms</p>	
10.	<p>Future Panel Meeting Dates</p> <ul style="list-style-type: none"> - Thursday 21st November 2019 - Thursday 13th February 2020 - Thursday 23rd April 2020 - Thursday 25th June 2020 – AGM - Thursday 17th September 2020 	