



Camborne Town Deal Board

Date: Tuesday 15th December 2020

Time: 9.00-11.00am

Location: Microsoft Teams Meeting

Chaired by: Anna Pascoe (AP)

Attendance:

Chair: Anna Pascoe

Vice-Chair: Rose Hitchens-Todd (RHT)

Co-ordinator: Len Smith (LS)

Partner Group Chairs: Finance & Future Planning: Samantha Hughes (SH); Prosperity: Justin Olosunde (JO – joined at 9.17am)

Business and Community representatives: Val Dalley (VD), Rose Goodship (RG), Amanda Hall (AH), Zoe Hall (ZH)

Camborne Town Council: Cllr Trevor Dalley (TD)

Cornwall Councillors: Cllr David Atherfold (DA); Cllr Philip Desmonde (PD)

Cornwall Council Officers: Beth Briggs (BB – Towns Fund Support Officer), Matthew Brown (MB – Strategic Planning Manager), Phill Woods (PW – Place and Regeneration Manager)

Member of Parliament: Archie Azis (AA – subs. George Eustice, GE)

Minutes

Action

1. Welcome and Introductions

- AP noted the announcement to the Board that SB would be away for a while following an accident and the Board sent warmest wishes.
- AP noted that RHT would chair the Comms and Engagement Partner Group in her absence.

2. Apologies

Apologies had been received from Sue Bradbury (SB – Comms and Engagement Chair); Charlotte Caldwell (CC – Vision Chair); Mark Duddridge (MD); Glenn Caplin-Grey (GCG – Service Director for Economic Growth); Cllr John Herd (JH); Tonia Lu (Creativity Chair); George Eustice MP (GE – subs. Archie Azis), Paul White (PWh).

3. Declarations of Interest

- DA declared an interest in West Cornwall Works
- PD declared an interest due to family connection with Desmonde Associates who had submitted a proposal.
- VD declared an interest in the Donald Thomas Centre.
- AH declared an interest in the Rogue Theatre.
- RHT declared an interest in West Cornwall Works and Camborne Town Council.
- SH declared an interest in any items concerning Camborne Town Council.
- AP declared an interest in any items concerning Camborne BID.
- PW declared an interest in any items concerning Cornwall Council.

4. Board Attendance Register

- This document was noted.

5. Minutes of last meeting and matters arising

- It was proposed by RHT, seconded by DA and agreed by the Board that the minutes of the meeting held on 16th November 2020 were an accurate record.
- It was proposed by VD, seconded by DA and agreed by the Board that the minutes of the meeting held on 26th November 2020 were an accurate record.
- Matters arising, 26th November:
- page 3, item 5 – TIP template – this action had been completed and PW advised that, following further feedback and discussion, Camborne would continue with their independent TIP template rather than adopting the template created by Cornwall Council. It was noted that decision would be ratified under the Comms and Engagement update.

6. Partner Group updates:

- **Comms and Engagement** – RHT noted that a paper had been circulated with the agenda pack.
- The Board agreed to endorse the decision to proceed with the TIP template designed by thstudio rather than adopting the Cornwall Council template.
- It was noted that the group was in discussion with Camborne Town Council with regards to the Commonplace platform and associated funding.
- RHT requested an item be placed on the next agenda regarding communicating progress of projects.
- **ACTION:** AP to request agenda item for January meeting.
- **Creativity** – TL had sent apologies to the meeting and provided a written update. BB read this update to the Board.
- AP noted that any queries should be directed to TL via email.
- **Prosperity** – JO noted that the work of the group would likely start up again post-submission. In terms of due diligence, he noted that LS was liaising with Cornwall Council as to the approach.
- PW advised that he would follow up with colleagues on this point.
- **Finance and Future Planning** – SH noted that a paper had been circulated with the agenda pack and summarised the key points.
- AP moved Item 11 forward to be discussed at this suitable point in the meeting.
- LS noted that there were no significant changes to the last reported budget.
- AP felt that the reports provided were not sufficient. She wanted assurance from Cornwall Council that ongoing support of HR and feasibility would be available.
- LS noted that he and SH had a meeting with the accounts team later that day.
- AP requested a more detailed report with accurate forecasting at the next Board meeting.
- PD requested clarity on business case development. LS advised that business cases would be developed by the applicant, with Cornwall Council and the Board in support where necessary.
- JO noted the need for a framework to assist smaller organisations.

AP

7. **Place & Regeneration Manager's Update**

- PW advised that the check and challenge session with Arup had been positive and the TIP was strong so far and congratulated the Board.
- PW noted that project development costs would be discussed further with LS and JO.
- PW noted that he was seeking advice from Legal colleagues regarding State Aid considerations.
- PW advised that additional budget support was being sought from Government.
- AP requested that PW provide a written paper at the January Board outlining what form additional post-submission support might take.

8. **Chair's update**

- AP advised that she had been working with the comms team to get letters of support.

9. **Draft Town Investment Plan**

- LS noted that the version shared with the Board prior to the meeting had since been updated.
- LS shared the latest version of the TIP and Members commented their thoughts regarding the stats used and where they felt key points should be drawn out. LS noted their comments for the next draft, including:
 - Emphasis on low wages (it being felt that the averages currently listed did not tell the whole story);
 - Statistics re. housing stock – there was discussion as to whether this should be viewed as a problem or a virtue, with LS to consider rewording or removing;
 - LS noted that more work was needed on the Theory of Change which he was focusing efforts on and was going back to Arup for further review;
 - The possibility of introducing some Cornish language was discussed with PW advising that Cornwall Council was able to assist with translation – AP requested that this be discussed by the Comms and Engagement group;
 - There was discussion around the inclusion of thstudio creating PDFs of the website showing the team as an appendix.

- The source of the statistics used in the TIP was queried, with LS advising that all sources were clearly identified in the appendices.
- AP extended a vote of thanks to LS for producing the TIP as well as thstudio and Roscoe Communications for their assistance.

10. **Buzz Station update**

- MB provided an update to Members on the ongoing discussions around this project.
- AA reiterated GE offer of support.
- AP requested a written update from GCG before Christmas. She also wished for Board Members to be involved in the process and that the Board receive more frequent updates on the matter.
- Members agreed that the Board Members to be included in future discussion should be VD, TD, JH and SH.
- JO requested that a contingency plan be produced and the Board advised of this.

11. **Capacity Funding Expenditure Update**

- Covered under item 6.

12. **Any other Business**

- RHT requested that the Board Code of Conduct be reviewed at the next Finance and Future Planning Partners meeting.
- PW advised that this was a Cornwall Council document and was therefore robust, but they would be happy to advise on specific concerns.
- **ACTION:** SH to include item on partner group agenda.

SH

13. **Date and time of next meeting**

- Thursday 14th January, 11.30am-1.30pm.
- **ACTION:** BB to circulate invite.

BB