

Reference Number: FOI-101004505868

Response provided under: Freedom of Information Act 2000

Request:

- 1 What procurement system do you use? And is this also where you publish tenders?
We currently use the Proactis system, formally known as DueNorth
- 2 Do you publish tenders anywhere else, if so where? For example, your website, Contracts Finder etc
We also advertise on Contracts Finder for tenders over £25,000, and the Official Journal of the European Union (OJEU) if the value is above the threshold (currently £181,302.00 for goods and services and £4,551,413.00 for works)
- 3 How much do you pay per annum for your procurement software?
We pay £11,650.00 for our e-tendering system
- 4 What are the contract start and end dates with the provider and when will the next tender become available?
The start date was 1/10/2015 and the end date is the 31/3/2020. This software is periodically reviewed and any e-tendering tender opportunities will be advertised on the supplyingthesouthwest portal and Contracts Finder as necessary.
- 5 How long have you used this software for in total?
From October 2015 to date
- 6 What are the purchasing rules of your organisation?
 - a. For example - £0-£10,000 (3 quotes), £10,000+ public notification etc.
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- Up to £1k Obtain minimum one written / verbal quotation
- £1k to £25k Seek minimum three written quotations
- £25k to OJEU Request for Quote or Formal Tender (advertising on Contracts Finder)
- Over OJEU Formal Tender (advertising on Contracts Finder and OJEU)

Response:

See above

We also publish on the [supplyingthesouthwest](#) portal.

The [procurement system](#) contract details are on the contract database.

Please note that the above response is also the response for the Council as Cornwall Fire, Rescue and Community Safety Service follow the same process/systems as the Council.

Information provided by: Procurement – Commercial Services and Cornwall Fire, Rescue and Community Safety Service

Date of response: June 2019