



OUR SAFEGUARDING CHILDREN PARTNERSHIP BOARD

Minutes of the Meeting held on
Thursday, 24 January 2019 in the
Grenville Room, New County Hall, Truro

Present	Representing
John Clements (Chair)	Independent Chair
Statutory Safeguarding Partners:	
Jane Black	Cornwall Council – Education and Early Years
Alison Cook	Cornwall Council – Children’s Community Health Services
Jack Cordery (also representing Trevor Doughty)	Cornwall Council – Children and Family Services
Natalie Jones	NHS Kernow
Aisling Khan	Council of the Isles of Scilly
Jim Pearce (also representing Jo Hall and Matt Longman)	Devon and Cornwall Police
Safeguarding Partners:	
Ian Bruce	Cornwall Association of Primary Headteachers
Sally Hawken	Cornwall Council – Lead Member for Children and Wellbeing
Tamsin Lees	Safer Cornwall Partnership
Claire Martin (representing Kim O’Keeffe)	Royal Cornwall Hospitals Trust
Maureen Read	Quality Assurance and Scrutiny Panel Lay Member
Marion Russell	Chair, Learning Group
Heidi Sydor	Safeguarding Children Partnership Manager
Jane Wilkinson (representing Sharon Linter)	Cornwall Partnership Foundation Trust
Tina Yardley	Cornwall Association of Secondary Headteachers
Apologies	
Statutory Safeguarding Partners:	
Trevor Doughty	Cornwall Council – Children, Schools and Families
Jo Hall	Devon and Cornwall Police
Safeguarding Partners:	
Sharon Linter	Cornwall Partnership Foundation Trust
Matt Longman	Chair, Missing and Exploitation Group
Cheryl Mewton	Further Education Colleges
Kim O’Keeffe	Royal Cornwall Hospitals Trust
Joel Williams	Council of the Isles of Scilly – Lead Member for Children
Administrator	
Frances James	Safeguarding Administrator, Practice Development and Standards Service

NON-CONFIDENTIAL SECTION

1 Welcome

John Clements welcomed Heidi Sydor, the new manager for the Partnership.

2 Declarations of Interest

There were no declarations of interest.

3 Budget 2018/19 and 2019/20

Beth Dalton, Accountant, attended the meeting for this item, advising that, if the current spending pattern continued, an underspend of £56,510 was anticipated at the end of the financial year. The board supported the transfer of this underspend to the reserve and agreed that a proportion of the reserve should be spent as follows:

- Development of the website.
- Increasing the administrative support for the multi-agency training from 0.75 FTE to 1.0 FTE.
- Undertaking a recently agreed child safeguarding practice review.

In addition, it was agreed to consider a bid to be submitted by Jane Black to cover the cost of administering the annual Section 175/157 process.

It was noted that not all partner contributions for 2018/19 had been received and Natalie Jones confirmed that the CCG payment would be made shortly.

The board agreed the proposed budget for 2019/20, with partner contributions remaining the same as for 2018/19.

4 Non-Confidential Minutes

The non-confidential minutes of the meeting held on 11 December 2018 were approved as a correct record of that meeting.

5 Non-Confidential Action List and Matters Arising

The updates outlined on the template were noted, with the following additions:

(i) 18 October 2017 – Neglect Outcomes Framework

It was agreed to defer this until after the Quality Assurance and Scrutiny Panel on neglect on 18 March.

(ii) 7 June 2018 – Risk Register – CSE

This would be considered by the reflective learning panel in March.

(iii) 13 September 2018 – Annual Conversation Letter – Cornwall

The follow-up letter had not yet been received. This action was carried forward.

(iv) 13 September 2018 – Annual Conversation Letter – Isles of Scilly

This was an agenda item for today's meeting and the action was discharged.

(v) 1 November 2018 – Gang and Knife Crime

Tamsin Lees advised that the briefing note had been produced and was being presented to the Safer Cornwall Management Group today. This action was discharged.

(vi) 11 December 2018 – LADO Update

This action was carried forward.

(vii) 11 December 2018 – Hate Crime Animations (two actions)

These two actions were in hand. It was agreed that they should be discharged and that any further issues would be brought back to the board if necessary.

(viii) 11 December 2018 – Clinical Associate Psychologist (CAP) Posts – Isles of Scilly

It was confirmed that the CAP role would be for 'tier 3' cases and Aisling Khan felt that there would not be sufficient cases on Scilly for a post in the school there. Jane Black would ensure all secondary school headteachers in Cornwall were aware of the exact remit of these posts. This action was discharged.

(ix) 11 December 2018 – Clinical Associate Psychologist (CAP) Posts – Colleges

This initiative was currently for secondary schools only. However, board members felt that the enhanced provision within the schools would reduce the pressure on the CAMHS team, thereby improving the resources available to 16-18 year olds generally. This action was discharged.

(x) 11 December 2018 – CSA Sub-Group

This was an agenda item for today's meeting and the action was discharged.

(xi) 11 December 2018 – Survey (two actions)

John Clements and Heidi Sydor would be drafting the survey shortly. Board

members were asked to forward suggested questions to Frances James (frances.james@cornwall.gov.uk).

Action – John Clements / Heidi Sydor / All

(xii) 11 December 2018 – Domestic Abuse Update

The domestic abuse outcomes framework report had been provided by Erika Sorensen and would be distributed shortly.

The board discussed whether contact was routinely made with the MARU when a parent attended a refuge with children and it was agreed that formal guidance should be produced. John Clements and Heidi Sydor would present a proposal to a future board meeting. **Action – John Clements / Heidi Sydor**

(xiii) 11 December 2018 – School Nurse Arrangements

The new arrangements regarding school nurse participation in child protection conferences had been distributed. This action was discharged.

6 Business Plan

It was felt that areas of the business plan relating to work within organisations had not progressed as well as had been hoped. In addition, the Quality Assurance and Performance Group had identified that a better understanding was required of single-agency audits being undertaken.

The board agreed that:

- The survey would include a question regarding how Partnership members used the business plan and integrated it into their own agencies.
Action – John Clements / Heidi Sydor
- A simplified (possibly infographic) version of the business plan would be produced that could also be made available to the wider community.
Action – Heidi Sydor
- The business plan would be re-named to remove the word ‘business’.
Action – Heidi Sydor

John Clements advised that evidence from the Quality Assurance and Scrutiny Panels was showing a steady improvement throughout the Partnership and this was reflected in the positive feedback letter from the Joint Targeted Area Inspection (JTAI).

7 Risk Register

(i) Tier 4 CAMHS

The board was advised of a further delay to the opening date for the Sowenna Unit, mainly due to difficulties with recruitment. John Clements agreed to obtain a progress report from Sharon Linter and, in the meantime, the risk score would remain the same. **Action – John Clements**

(ii) Emotional and Mental Health Needs

Progress had been made in respect of this risk and plans were in place to implement further improvements, including:

- Considerable reduction in waiting lists for tier 3 CAMHS and autism spectrum diagnosis
- Improved triaging
- Development of Trauma Informed Schools
- Introduction of Clinical Associate Psychologist posts
- Extension to Bloom

Whilst the gap between rising emotional and mental health needs and the level of resources available remained a national issue, it was felt that the initiatives and resources committed locally resulted in a reduction in this risk. It was agreed that the risk likelihood should be reduced to three.

8 Sub-Group Reports

(i) Child Sexual Abuse Group

Jack Cordery advised that the membership of the task and finish group had been revised to ensure that the new permanent sub-group was a small, focused group comprising the essential people to address the relevant workstreams. The draft membership was distributed and Jack Cordery would provide draft terms of reference in due course. Work was currently in hand to incorporate the action plan from the JTAI in the strategy.

(ii) Learning Group

Marion Russell presented her report, highlighting as follows:

- Work was ongoing to ensure the right people were attending the multi-agency Working Together training.
- GPs were beginning to attend multi-agency training.
- Heidi Sydor would now take forward the quarterly newsletter.
- Plans would be made to upgrade the website.

(iii) Missing and Exploitation Group

Jim Pearce presented this report from Matt Longman, advising that the recent planning workshop had been very successful and would result in a refreshed strategy and action plan.

The board discussed issues relating to the sharing of information in respect of county lines and organised exploitation, especially in respect of ongoing operations. It was agreed that a level of information regarding Police investigations would be useful to other organisations and Jack Cordery and Jim Pearce agreed to discuss how this could be managed.

Action – Jack Cordery / Jim Pearce

Jim Pearce advised that Matt Longman would shortly be moving to a new role within the Police and would therefore no longer be available to chair the Missing and Exploitation Group. A replacement would be identified as soon as possible.

(iv) Quality Assurance and Performance Group

John Clements presented his report and highlighted as follows:

- The QA&P Group was now providing improved scrutiny of the findings and recommendations from Quality Assurance and Scrutiny Panels. Significant improvement had been noted throughout all organisations.
- Two multi-agency audits had been undertaken to date. This process would continue with some improvements/modifications.
- Work would be undertaken to improve the co-ordination of single-agency audits.
- Good data was now being received from both Cornwall and the Isles of Scilly Children's Social Care and from the Police, with Health data in the process of being developed.

9 Ofsted Annual Conversation

(i) Cornwall

Jack Cordery and Jane Black reported as follows:

Children and Family Services

- No issues had been highlighted by Ofsted that were not already being addressed in the self-evaluation.
- There were a number of questions regarding how well agencies worked together.
- Ofsted was interested in Cornwall's approach to integrating children's services.
- Considerable focus had been placed on the area of vulnerable adolescents.

Education and Early Years

- Improvement was noted in the early years and foundation stage but performance remained just below the national average.
- Key stages 2 and 4 were also performing just below the national average.
- There was some good performance at key stage 5 but this was inconsistent.
- There was a focus on the role and influence of the portfolio holder and on the poor funding for Cornwall.
- The contribution of schools to the JTAI was acknowledged.

The overall feeling had been that Ofsted had no particular concerns about the situation in Cornwall.

Sally Hawken mentioned a regional meeting that she had attended where Cornwall's process for managing exclusions had been praised. Some issues

raised at that meeting concerned:

- The response to homeless young people
- Unregulated settings
- Service re-design / leadership changes

(ii) Isles of Scilly

Aisling Khan reported as follows:

- There had been a focus on the incorporation of the school into the multi-academy trust, which was now working well.
- Ofsted had been positive regarding education on the islands.
- The difficulties regarding professional boundaries for teaching staff living in a small community had been discussed.
- There had been discussion regarding links with the LADO.

Again, the feeling had been that there were no specific concerns.

10 Rapid Review Procedures

Marion Russell presented the draft procedures for rapid review meetings. With the inclusion of a minor change regarding the Isles of Scilly, the procedures were approved by the board.

With regard to panel membership, it was agreed that:

- The standing membership would be board members, who should be contacted in the first instance.
- Due to the pressure on resources, the board member could delegate attendance to an appropriate colleague if necessary.
- In the event of a deputy attending, that person would have voting rights at the panel meeting.
- Any advisers attending the panel meeting would not be able to vote.

11 Learning from Experience Update

It was agreed that the action plan from this review should be closed, with the two outstanding issues, as below, being remitted to the Quality Assurance and Performance Group.

- Response of Adult Mental Health Services to children in the family – progress was being made but further work was still required in this area.
- Understanding the response to Early Help.

12 Any Other Business

(i) Integrated Children's Services Directorate

It was agreed that Jane Black, Alison Cook and Jack Cordery would provide a

report on the development of the integrated service at the next meeting.

Action – Jane Black / Alison Cook / Jack Cordery

(ii) MARU / Early Help Hub Open Morning

Jack Cordery reminded colleagues that the MARU / EHH held an open morning every Thursday for colleagues to visit and see how these services operated. Anyone wishing to attend should contact Debbie Dearden, MARU Manager to arrange a visit.

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Dates of Future Meetings

Date	Time	Venue
Tuesday, 12 March 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Thursday, 25 April 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Thursday, 6 June 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Tuesday, 16 July 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Tuesday, 17 September 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Thursday, 31 October 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Tuesday, 10 December 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Thursday, 23 January 2020	11.00 to 1.30	Grenville Room, New County Hall, Truro
Tuesday, 10 March 2020	11.00 to 1.30	



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Distribution List for information

Independent Chair:

John Clements - Independent Chair

Statutory Safeguarding Partners:

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Natalie Jones - NHS Kernow
Aisling Khan - Council of the Isles of Scilly
Jim Pearce - Devon and Cornwall Police

Safeguarding Partners:

Ian Bruce - Cornwall Association of Primary Headteachers
Lyn Gooding - Office of the Police and Crime Commissioner
Sally Hawken - Cornwall Council – Lead Member for Children and Wellbeing
Tamsin Lees - Safer Cornwall Partnership
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Joel Williams - Council of the Isles of Scilly – Lead Member for Children
Tina Yardley - Cornwall Association of Secondary Headteachers

Adviser:

Sarah Jopling - Legal Adviser

Administrator:

Frances James - Safeguarding Administrator, Practice Development and Standards Service