



## OUR SAFEGUARDING CHILDREN PARTNERSHIP BOARD

Minutes of the Meeting held on  
Thursday, 1 November 2018 in the  
Grenville Room, New County Hall, Truro

Present	Representing
<b>John Clements (Chair)</b>	<b>Independent Chair</b>
<b>Statutory Safeguarding Partners:</b>	
Jack Cordery	Cornwall Council – Children and Family Services
Trevor Doughty	Cornwall Council – Children, Schools and Families
Natalie Jones	NHS Kernow
Aisling Khan	Council of the Isles of Scilly
Jim Pearce	Devon and Cornwall Police
<b>Safeguarding Partners:</b>	
Ian Bruce	Cornwall Association of Primary Headteachers
Alison Cook	Cornwall Partnership Foundation Trust
Lyn Gooding	Office of the Police and Crime Commissioner
Sally Hawken	Cornwall Council – Lead Member for Children and Wellbeing
Sharon Linter	Cornwall Partnership Foundation Trust
Matt Longman	Chair, Missing and Sexual Exploitation Group
Cheryl Mewton	Further Education Colleges
Wendy Perkin (representing Kim O’Keeffe)	Royal Cornwall Hospitals Trust
Maureen Read	Quality Assurance and Scrutiny Panel Lay Member
Frederika van Rooyen	Safeguarding Children Partnership Manager
Tina Yardley	Cornwall Association of Secondary Headteachers
<b>Apologies</b>	
<b>Statutory Safeguarding Partners:</b>	
Jo Hall	Devon and Cornwall Police
<b>Safeguarding Partners:</b>	
Tamsin Lees	Safer Cornwall Partnership
Kim O’Keeffe	Royal Cornwall Hospitals Trust
Marion Russell	Chair, Learning Group
<b>Administrator</b>	
Frances James	Safeguarding Administrator, Practice Development and Standards Service

## NON-CONFIDENTIAL SECTION

### 1 Declarations of Interest

There were no declarations of interest.

### 2 CAMHS Transformation Update

Liz Cahill and Mark Rundle, NHS Kernow, attended the meeting for this item.

Liz Cahill advised that a number of pathways had been reviewed within the refresh of the Local Transformation Plan and the two main priorities currently were:

- Vulnerable cohorts – considerable work had been undertaken with looked after children and those on the edge of care.
- Unmet health needs of children in the criminal justice system.

Significant work had also been undertaken on the interface with Early Help.

Liz Cahill acknowledged the gap, nationally, between rising needs and available resources, advising that it was hoped to address this as follows:

- The Heads Up programme would enable better understanding at the Early Help level.
- The Bloom model would improve joint working on the front-line and support a variety of interventions which were not necessarily medical. The Bloom model was working well on the Isles of Scilly and had been adapted for rolling out throughout Cornwall. It was hoped that this service would be available countywide by March 2019.
- A number of therapeutic responses were now being commissioned from the Voluntary and Community Sector (VCS) and there was also a VCS representative within the Early Help Hub.

Liz Cahill advised that the target waiting time for assessment was four weeks and this was now being achieved in 80% of cases. Work was being undertaken on the waiting time for treatment and CAMHS staff had now been trained in a variety of treatments. Considerable activity was taking place on cleansing waiting lists and allocating cases to teams, with the intention of finalising this work by the beginning of 2019.

Board members were requested to forward any final comments on the Local Transformation Plan to Mark Rundle - [mark.rundle1@nhs.net](mailto:mark.rundle1@nhs.net). **Action – All**

### 3 IMPACT Proposal

Lerryn Hogg, Royal Cornwall Hospitals Trust, attended the meeting for this item and provided a presentation on the Integrated Multi-Professional Prevention and Assessment of Crisis Teams (IMPACT) project. She highlighted as follows:

- The IMPACT hub would be an administrative hub where co-location and joint working would provide improved support and identification of need and also aid

flow within the system. It was hoped that the building would be ready by early 2020.

- The hub would aim to identify frequent attenders and work collaboratively to provide targeted responsive action.
- It would provide an improved service for the cohort of people with complex issues who required input from multiple services.
- Information sharing would be improved by the co-location of services.
- It was hoped that the hub would achieve an improved patient experience and improved patient outcomes as well as reducing frequent attenders.
- Data would be collected and monitored. Lerryn Hogg asked board members to contact her with suggestions of useful data - [lerryn.hogg@nhs.net](mailto:lerryn.hogg@nhs.net). **Action – All**

Lerryn Hogg confirmed that there would be an Independent Domestic Violence Advocate within the hub who would link to the Domestic Abuse hub. It was felt that, in addition, a protocol should be developed to outline how the IMPACT hub would link with the MARU.

There would also need to be clear guidance regarding governance and how collective decision making was held to account.

In response to a query, Lerryn Hogg confirmed that frequent attenders were always asked if they were parents but there was currently no automatic flag to identify this. She would make arrangements to add a prompt to the frequent attender plan to ask whether the individual had children living with them.

#### **4 Safeguarding Adults Board Annual Report 2017/18**

Fiona Field, SAB Independent Chair, attended the meeting for this item and provided a presentation on the work of the SAB. She highlighted as follows:

- A new three year strategy had been produced, with suggested goals contributed by all partner organisations/individuals.
- Ten goals had been agreed, five of which formed the strategic priorities for the current year.
- Policies and procedures had been updated and a new learning and development plan was in place to commission a variety of training.
- The SAB had identified that it needed to provide increased input to the joint Missing and Exploitation Group.
- Engagement with communities would be improved through the use of engagement that was already taking place.
- The number of referrals had increased (this was a national trend). This was welcomed but did cause resource issues.
- A new performance report was in place, which would continue to be improved.
- Data being collected was highlighting a number of misconceptions regarding the sources and locations of abuse.

Fiona Field felt that the SAB could now be proud of the way partners were working together to improve safeguarding arrangements, and also of the way that processes had been improved, resulting in a more consistent level of understanding throughout all partner organisations.

## **5 Non-Confidential Minutes**

The non-confidential minutes of the meeting held on 13 September 2018 were approved as a correct record of that meeting.

## **6 Non-Confidential Action List and Matters Arising**

The updates outlined on the template were noted, with the following additions:

### **(i) 18 October 2017 – Neglect Outcomes Framework**

This action remained ongoing.

### **(ii) 24 April 2018 – Medical Needs of CSA Victims – Audit**

Given the work undertaken prior to the JTAI, this audit was deferred to the New Year.

It was agreed that a briefing note / guidance should be provided for front-line practitioners regarding the new arrangements for the Sexual Assault Referral Centre (SARC).

**Action – John Clements**

### **(iii) 7 June 2018 – Risk Register – CSE**

Jim Pearce confirmed that, following the JTAI, discussions were taking place within the Police regarding how this should be taken forward. He agreed to liaise with Jo Hall regarding the agreement by Sheon Sturland for the Police to conduct a single agency review of a number of cases relating to CSE.

**Action – Jim Pearce**

### **(iv) 17 July 2018 – Education and Early Years Data**

This action had been completed and was discharged.

### **(v) 13 September 2018 – Section 175/157 Report**

This action was carried forward.

### **(vi) 13 September 2018 – ILACS Self-Evaluation**

This action had been completed and was discharged.

### **(vii) 13 September 2018 – ILACS Self-Evaluation – Cornwall**

This was deferred to January.

### **(viii) 13 September 2018 – ILACS Self-Evaluation – Isles of Scilly**

Aisling Khan would forward her follow-up letter when available.

**Action – Aisling Khan**

## 7 Business Plan

John Clements advised that a number of case reviews were raising issues regarding information sharing and assessments. It was hoped to create more learning opportunities for staff and the Learning Lessons Workshops in February would focus on this.

The theme of the conference in March 2019 would be identifying risk factors, especially in respect of young parents.

John Clements asked colleagues to provide input to the business plan for future meetings.

**Action – All**

## 8 Risk Register

### (i) Tier 4 CAMHS

The new unit was on schedule to open in May 2019. A manager had been appointed and recruitment was ongoing. Jane Wilkinson was currently investigating the safeguarding support that would be required by the unit.

It was agreed that the risk score should remain the same and that Sharon Linter would provide a presentation on the unit in the New Year.

**Action – Sharon Linter**

Sharon Linter advised colleagues that NHS England was running a workshop for the South West region on managing children with mental health issues in acute paediatric wards.

### (ii) Emotional and Mental Health Needs

It was agreed that this risk score should remain the same, with the narrative updated to reflect increased optimism.

### (iii) CSE

The board discussed the three elements of this risk as follows:

- *Mechanisms to detect and disrupt CSE being under-developed*  
Data now showed improved detection and disruption processes which were also helping to identify CSA. It was agreed that this was no longer a risk.
- *Concerns that a number of staff do not truly understand CSE*  
Staff understanding had greatly improved and it was agreed that this was no longer a risk.
- *Accurately understand the prevalence and scope of CSE*  
It was felt that, although good data was being collected and was evident in the OCLP, it would not be possible to produce real-time data at short notice, as required during an inspection, as the information was contained

on a number of different systems. The Amethyst Team could potentially provide this support but there was currently no resource within that team to pull together and interpret all the relevant data. It was agreed that this risk score should remain the same.

## **9 Sub-Group Reports**

### **(i) Missing and Exploitation Group**

Matt Longman provided the M&E Group update as follows:

- The group had refreshed its strategy and work plan.
- The broadening of the group's remit to include all types of exploitation and young people up to age 25 had increased the workload. It may therefore be necessary to set up some sub-groups to cover all areas in the strategy.
- The group intended to hold a planning workshop shortly, following which a plan would be presented to the board.
- One issue that appeared to be gaining momentum was that of gangs, gang violence and knife crime. High levels of concern had been reported elsewhere in the peninsula but not yet in Cornwall and the Isles of Scilly. This would, however, be included in the group's planning.

It was agreed that a briefing should be circulated to all staff advising them to be alert to these new threats and providing information on how to report/refer this type of concern if necessary. Matt Longman agreed to liaise with colleagues in Devon regarding their experiences of gang and knife crime.

**Action – Matt Longman**

### **(ii) Learning Group**

John Clements presented Marion Russell's written report, highlighting as follows:

- A commissioning administrator was now in post to co-ordinate the multi-disciplinary training.
- All organisations were now able to access the Local Authority's core training programme.
- The Learning Group would continue to monitor the actions arising from the audits of strategy discussions and the sexual health needs of children referred to the Police.
- Planning was underway for the next annual conference, the theme of which would be the identification of risk factors, including young parents. The provisional date for this conference was 25 March 2019.

### **(iii) Quality Assurance and Performance Group**

John Clements presented his report, salient points of which were:

- The October meeting had been postponed and would now take place on 28 November. Given the substantial amount of business to deal with, the group would consider whether it should move to six-weekly meetings rather than quarterly.

- The second multi-agency audit had been completed and would be reviewed at the next meeting. Some issues had been identified regarding the process and these would be considered by the group.
- Quality Assurance and Scrutiny Panels continued regularly, with the new process agreed by the board now being rolled out.

## **10 Budget Update**

John Clements presented the budget update, advising that an underspend of approximately £13,000 was expected at the end of the year. He suggested that the board should consider how large a reserve the Partnership should retain and how additional funds could be best utilised.

It was agreed that:

- The Partnership needed to maintain a substantial reserve in order to be able to cover any serious case reviews that were required.
- Additional funds should be used to:
  - Explore how data collection/analysis (possibly through Amethyst) could be improved.
  - Upgrade the website.

## **11 Child Sexual Abuse**

John Clements thanked colleagues for their contributions to the JTAI, advising that the draft response letter was encouraging. Jack Cordery advised that the report would be published on 23 November and a multi-agency press release was planned.

He advised of the need to move forward with the CSA strategy and the board endorsed this document.

## **12 Any Other Business**

There was no other business.

### 13 Dates of Future Meetings

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Tuesday, 11 December 2018	11.00 to 1.30	Grenville Room, New County Hall, Truro
Thursday, 24 January 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Tuesday, 12 March 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Thursday, 25 April 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Thursday, 6 June 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Tuesday, 16 July 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Tuesday, 17 September 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Thursday, 31 October 2019	11.00 to 1.30	Grenville Room, New County Hall, Truro
Tuesday, 10 December 2019	11.00 to 1.30	
Thursday, 23 January 2020	11.00 to 1.30	
Tuesday, 10 March 2020	11.00 to 1.30	



## OUR SAFEGUARDING CHILDREN PARTNERSHIP BOARD

### Distribution List for information

#### Statutory Safeguarding Partners:

- |                |   |
|----------------|---|
| Jane Black     | - Cornwall Council – Education and Early Years      |
| Jack Cordery   | - Cornwall Council – Children and Family Services   |
| Trevor Doughty | - Cornwall Council – Children, Schools and Families |
| Jo Hall        | - Devon and Cornwall Police                         |
| Natalie Jones  | - NHS Kernow  |
| Aisling Khan   | - Council of the Isles of Scilly                    |
| Jim Pearce     | - Devon and Cornwall Police                         |

#### Safeguarding Partners:

- |                      |   |
|----------------------|---|
| Ian Bruce            | - Cornwall Association of Primary Headteachers              |
| John Clements        | - Independent Chair   |
| Alison Cook          | - Cornwall Partnership Foundation Trust                     |
| Lyn Gooding          | - Office of the Police and Crime Commissioner               |
| Sally Hawken         | - Cornwall Council – Lead Member for Children and Wellbeing |
| Tamsin Lees          | - Safer Cornwall Partnership                                |
| Sharon Linter        | - Cornwall Partnership Foundation Trust                     |
| Matt Longman         | - Chair, Missing and Sexual Exploitation Group              |
| Cheryl Mewton        | - Further Education Colleges                                |
| Kim O’Keeffe         | - Royal Cornwall Hospitals Trust                            |
| Maureen Read         | - Quality Assurance and Scrutiny Panel Lay Member           |
| Marion Russell       | - Chair, Learning Group                                     |
| Frederika van Rooyen | - Safeguarding Children Partnership Manager                 |
| Joel Williams        | - Council of the Isles of Scilly – Lead Member for Children |
| Tina Yardley         | - Cornwall Association of Secondary Headteachers            |

#### Adviser:

- |               |                 |
|---------------|-----------------|
| Sarah Jopling | - Legal Adviser |
|---------------|-----------------|

#### Administrator:

- |               |  |
|---------------|--|
| Frances James | - Safeguarding Administrator, Practice Development and Standards Service |
|---------------|--|