

Public Protection Licensing Fees and Charges 2018-19 (effective from 1st April 2018)

| Licensing | All Licensing fees outside the scope of VAT | Notes |
|---|---|--|
| GAMBLING ACT 2005 | | |
| Adult Gaming Centre (equiv s.34 5E) | | |
| Application Fee: New Application | £2,000 | |
| Annual/Renewal Fee: 1 st Annual | £578 | |
| Annual/Renewal Fee Annual Fee | £773 | Statutory prescribed maximum |
| Application to vary | £1,000 | charge has been set. |
| Application to transfer | £1,200 | Only exception is the annual fee which is capped at £1,000 |
| Application for reinstatement of licence | £1,200 | |
| Application for provisional statement | £2,000 | |
| Application for a premises licence which already has a provisional statement. | £1,200 | |
| Licensed FECs | | |
| (Cat C & D Machines (equiv s.34 | 5E) | _ |
| Application Fee: New Application | £2,000 | |
| Annual/Renewal Fee: 1 st Annual | £436 | Statutory prescribed maximum |
| Annual/Renewal Fee: Annual Fee | £578 | charge has been set. |
| Application to vary | £1,000 | Only exception is the annual |
| Application to transfer | £950 | fee which is capped at £750 |
| Application for reinstatement of a licence | £950 | |

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| Application for provisional statement | £2,000 | |
| Application for a premises licence which already has a provisional statement | £950 | |
| Betting Premises (other) (off-course i.e. Betting Shops) (equivalent Betting Office Licence Permits) | e, Bookmakers | |
| Application Fee: New Application | £3,000 | |
| Annual/Renewal Fee; 1st Annual | £342 | |
| Annual/Renewal Fee: Annual Fee | £466 | Statutory prescribed maximum |
| Application to vary | £1,500 | charge has been set. |
| Application to transfer | £1,200 | Only exception is the annual fee which is capped at £600 |
| Application for reinstatement of a licence | £1,200 | |
| Application for provisional statement | £3,000 | |
| Application for a premises licence which already has a provisional statement | £1,200 | |
| Betting Premises (tracks) | | |
| Application Fee: New Application | £2,500 | |
| Annual/Renewal Fee; 1 st Annual | £578 | |
| Annual/Renewal Fee: Annual Fee | £773 | Statutory prescribed maximum |
| Application to vary | £1,250 | charge has been set. |
| Application to transfer | £950 | Only exception is the annual fee which is capped at £1,000 |
| Application for reinstatement of a licence | £950 | |
| Application for provisional statement | £2,500 | |

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|--|---|--|
| Application for a premises licence which already has a provisional statement | £950 | |
| Bingo Premises (Bingo Licence) | | |
| Application Fee: New Application | £3,500 | |
| Annual/Renewal Fee: 1 st Annual | £578 | |
| Annual/Renewal Fee: Annual Fee | £773 | |
| Application to vary | £1,750 | Statutory prescribed maximum |
| Application to transfer | £1,200 | charge has been set. |
| Application for reinstatement of a licence | £1,200 | Only exception is the annual fee which is capped at £1,000 |
| Application for provisional statement | £3,500 | |
| Application for a premises licence which already has a provisional statement | £1,200 | |
| New Casinos - Regional Casino | | |
| Application Fee | £15,000 | |
| Annual Fees | £15,000 | |
| Application to vary | £ 7,500 | |
| Application to transfer | £ 6,500 | Statutory Prescribed Maximum Charge has been set. |
| Application for reinstatement of licence | £ 6,500 | - Charge has been set. |
| Application for provisional statement | £15,000 | |
| Application for a premises licence which already has a provisional statement | £ 8,000 | |
| Large Casinos | | Statutory prescribed maximum |
| Application Fee | £10,000 | charge has been set. |

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|--|---|-------------------------------|
| Annual Fees | £10,000 | |
| Application to vary | £5,000 | |
| Application to transfer | £2,150 | |
| Application for reinstatement of licence | £2,150 | |
| Application for provisional statement | £10,000 | |
| Application for a premises licence already with provisional statement | £5,000 | |
| Small Casinos | | Statutory prescribed maximum |
| Application Fee | £8,000 | charge has been set. |
| Annual Fees | £5,000 | |
| Application to vary | £4,000 | |
| Application to transfer | £1,800 | |
| Application for reinstatement of licence | £1,800 | |
| Application for provisional statement | £8,000 | |
| Application for a premises licence which already has a provisional statement | £3,000 | |
| Unlicensed Family Entertainment (FEC) | Centre Permit | |
| Application for FEC Gaming Machine Permit | £300 | Documents of about the second |
| Renewal Fee every 10 years | £300 | Prescribed statutory fee. |
| Fee for Change of Name | £25 | |
| Fee for Copy of Permit | £15 | |
| Temporary Use Notice | | |
| Temporary Use Notice | £500 | Prescribed statutory fee. |

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|---|---|----------------------------------|
| Replacement of Endorsed copy of Notice | £25 | |
| Occasional Use Notice | FREE | |
| Premises Licences – Miscellaneou | ıs | |
| Copy of the Premises Licence | £25 | Prescribed maximum statutory fee |
| Notification of change of circumstances for premises Licence | £50 | |
| Prize Gaming Permit | | |
| Application for Prize Gaming Permit | £300 | |
| Renewal of Prize Gaming Permit | £300 | Prescribed statutory fee. |
| Change of name on Prize Gaming Permit | £25 | |
| Copy of Prize Gaming Permit | £15 | |
| Club Gaming or Machine Permit | | |
| Application for Club Gaming or Machine Permit | £200 | |
| Application for Club Gaming or Machine Permit (who holds a Club Premises Certificate under Licensing Act 2003 i.e. fast-track) | £100 | |
| Renewal of a Club Gaming or Machine Permit (Renewal required every 10 years) | £200 | Prescribed statutory fee. |
| Renewal of a Club Gaming or Machine Permit (who holds a Club Premises Certificate under Licensing Act 2003) (Renewal required every 10 years unless applied as fast track in which case there is no expiry) | £100 | |
| First annual fee for a Club Gaming/ Machine Permit, payable within 30 days of date permit takes effect. | £50 | |
| Annual Fee for Club Gaming or Machine Permit | £50 | |

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| Application to vary Club Gaming or Machine Permit | £100 | Prescribed statutory fee. |
| Copy of Club Gaming or Machine Permit | £15 | |
| Licensed Premises Notifications | | |
| Notification of intention by licence holder to make available up to 2 gaming machines on premises which hold on-premises alcohol licence. | £50 | |
| Application for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence (new application) | £150 | |
| First annual fee for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence, payable within 30 days of date permit takes effect. | £50 | Prescribed statutory fee. |
| Annual fee for a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence | £50 | |
| Application to vary a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence. | £100 | |
| Application to transfer a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence. | £25 | |
| Change of name on a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence. | £25 | |

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| Copy of a Gaming Machine Permit (more than 2 machines) on premises which hold on-premises alcohol licence. | £15 | |
| Gambling Act 2005 - General | | |
| Copy of extract of Licensing Register | £8 plus cost of copying if required | Set locally |
| Small Society Registrations | | |
| Registration | £40 | Prescribed statutory fee. |
| Renewal | £20 | |
| LICENSING ACT 2003 | | |
| Licensed Premises | | |
| Grant Premises Licence or Club | | |
| Premises Certificate (excluding Schools, Colleges, Church Halls, Community Premises (where alcohol is not included)) | | |
| Band A (Rateable Value £0 - £4,300) | £100 | |
| Band B (Rateable Value £4,301-£33,000) | £190 | Prescribed statutory fee. |
| Band C (Rateable Value £33,001-£87,000) | £315 | Treseribed statutery ree. |
| Band D (Rateable Value £87,001-£125,000) | £450 | |
| Band E (Rateable Value £125,001+) | £635 | |
| Variation of Premises Licence or Club Premises Certificate (excluding Schools, Colleges, Church Halls, Community Premises (where alcohol is not included)). | | Prescribed statutory fee. |

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|---|---|---------------------------|
| Band A (Rateable value £0- £4,300) | £100 | |
| Band B (Rateable value £4,301-£33,000) | £190 | |
| Band C (Rateable value £33,001-£87,000) | £315 | |
| Band D (Rateable value £87,001-£125,000) | £450 | |
| Band E (Rateable value £125,001+) | £635 | |
| Annual Fee for Premises Licence Certificate (excluding Schools, Colle Community Premises (where alcohol | ges, Church Halls, | |
| Band A (Rateable value £0- £4,300) | £70 | |
| Band B (Rateable value £4,301-£33,000) | £180 | Prescribed statutory fee. |
| Band C (Rateable value £33,001-£87,000) | £295 | |
| Band D (Rateable value £87,001-£125,000) | £320 | |
| Band E (Rateable value £125,001+) | £350 | |
| Grant of Premises Licence where alcohol is Primary Use | | |
| Band A (Rateable value £0- £4,300) | £100 | |
| Band B (Rateable value £4,301-£33,000) | £190 | Prescribed statutory fee. |
| Band C (Rateable value £33,001-£87,000) | £315 | |
| Band D (Rateable value £87,001-£125,000) | £900 | |
| Band E (Rateable value £125,001+) | £1,905 | |

| Licensing | All Licensing fees outside the scope of VAT | Notes |
|---|---|---------------------------|
| Annual Fee for Premises Licence where alcohol is Primary use. | | |
| Band A (Rateable value £0- £4,300) | £70 | |
| Band B (Rateable value £4,301-£33,000) | £180 | Prescribed statutory fee. |
| Band C (Rateable value £33,001-£87,000) | £295 | |
| Band D (Rateable value £87,001-£125,000) | £640 | |
| Band E (Rateable value £125,001+) | £1,050 | |
| Grant of Premises Licence or Club Certificate – | Premises | |
| Number of Persons | | |
| 5,000 to 9,999 | £1,000 | |
| 10,000 to 14,999 | £2,000 | |
| 15,000 to 19,999 | £4,000 | |
| 20,000 to 29,999 | £8,000 | |
| 30,000 to 39,999 | £16,000 | |
| 40,000 to 49,999 | £24,000 | Prescribed statutory fee. |
| 50,000 to 59,999 | £32,000 | |
| 60,000 to 69,999 | £40,000 | |
| 70,000 to 79,999 | £48,000 | |
| 80,000 to 89,999 | £56,000 | |
| 90,000 and over | £64,000 | |
| | | |
| Annual Fee – | | Prescribed statutory fee. |
| Number of Persons | | |
| 5,000 to 9,999 | £ 500 | |

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|---|---|---------------------------|
| 10,000 to 14,999 | £ 1,000 | |
| 15,000 to 19,999 | £ 2,000 | |
| 20,000 to 29,999 | £ 4,000 | |
| 30,000 to 39,999 | £ 8,000 | |
| 40,000 to 49,999 | £12,000 | |
| 50,000 to 59,999 | £16,000 | |
| 60,000 to 69,999 | £20,000 | |
| 70,000 to 79,999 | £24,000 | |
| 80,000 to 89,999 | £28,000 | |
| 90,000 and over | £32,000 | |
| Personal Licence | £37 | Prescribed statutory fee. |
| Personal Licence - Theft, Loss etc | £10.50 | Prescribed statutory fee. |
| Personal Licence - Duty to notify change of name or address | £10.50 | Prescribed statutory fee. |
| Temporary Event Notice (TEN) | £21 | Prescribed statutory fee. |
| Temporary Event Notice - Theft, loss etc | £10.50 | Prescribed statutory fee. |
| Premises Licence or Summary - Theft, loss, etc | £ 10.50 | Prescribed statutory fee. |
| Application for provisional statement where premises being built etc | £ 315 | Prescribed statutory fee. |
| Premises Licence Holder - Notification of change of name or address | £10.50 | Prescribed statutory fee. |
| Application to vary licence to specify individual as DPS | £23 | Prescribed statutory fee. |
| Transfer of premises licence | £23 | Prescribed statutory fee. |

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|---|---|---------------------------|
| Interim Authority notice following death etc of licence holder | £23 | Prescribed statutory fee. |
| Club Premises Certificate or Summary - Theft, loss etc | £10.50 | Prescribed statutory fee. |
| Notification of change of name of alteration of rules of club | £10.50 | Prescribed statutory fee. |
| Change of relevant registered address of club | £10.50 | Prescribed statutory fee. |
| Right of Freeholder etc to be notified of licensing matters | £21 | Prescribed statutory fee. |
| Minor Variations | £89 | Prescribed statutory fee. |
| Vary Licence to include alternative condition (Removal of DPS Condition – Community Premises) | £23 | Prescribed statutory fee. |
| Premises Licence - Re-issue following change of name / address of DPS | £10.50 | Set locally |
| Copy of extract of Licensing Register | £8 plus cost of copying if required | Set locally |
| Premises Licence & Summary – Licence holder request for copy i.e. following change of premises name | £10.50 | Set locally. |
| Club Premises Certificate or Summary – Club request for copy | £10.50 | Set locally. |
| Acupuncture, Tattooing, Ear Piero Electrolysis (Skin Piercing) | sing and | |
| Premises Registration | £175 | Set locally. |
| Practitioner Registration | £145 | Set locally. |
| Duplicate / Amended Registration | , | |
| Posted | £18 | |

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|--|---|--------------|
| Emailed | £9 | |
| Hypnotism | | Cot legally |
| Permit – One-Off Event | £185 | Set locally. |
| Scrap Metal Dealer | | |
| Grant / Renewal – Premises | £265 | |
| Grant / Renewal – Person | £180 | Set locally. |
| Change from Premises to Person | £90 | |
| Change of Name / Address | £25 | |
| Relevant Protected Site Licences Sites) | (Park Home | |
| Grant | | |
| 1 – 50 Pitches / Plots | £230 | |
| 51 – 100 Pitches / Plots | £255 | |
| 101 – 150 Pitches / Plots | £435 | |
| 151 – 200+ Pitches / Plots | £695 | Set locally. |
| Transfer | £45 | |
| Deposit, Vary or Delete Site Rules | £90 | |
| Annual Fees | | |
| 0 – 001 Pitches / Plots | Nil | |
| 2 – 050 Pitches / Plots | £140 | |
| 51 – 100 Pitches / Plots | £165 | |
| 101 – 150 Pitches / Plots | £345 | |
| 151 – 200+ Pitches / Plots | £605 | |
| Enforcement Costs (refer to policy document) - Hourly Rate | £34.68 + VAT | Set locally. |

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|---|---|---|--|
| Sex Establishments | | | |
| Grant of a licence | £4,160 | | |
| Variation of a licence | £2,275 | Set locally. | |
| Renewal of a licence | £1,435 | | |
| Transfer of a licence | £700 | | |
| Street Trading | | Set locally. | |
| Application Fee for each street / locat | ion applied for: | *If applying for more than one location for the same | |
| New | £140* | unit/stall/vehicle, additional £35 payable for each location | |
| Renewal / Variation | £80* | being applied for instead of the | |
| Plus Trading Fees - payable if application approved, depending on how many days of the week trading takes place and how many calendar months, as follows:- | | quoted £140 / £80 as appropriate. | |
| 1 day a week | £35 per month | 5% discount given on trading | |
| 2 days a week | £45 per month | fees for 9+ months trading and 10% discount given on | |
| 3 days a week | £55 per month | trading fees for 12 months trading of the total monthly | |
| 4 days a week | £65 per month | fee payable. Please note discounts do not apply if | |
| 5 days a week | £75 per month | paying by instalments. | |
| 6 days a week | £85 per month | Please also note, if paying by instalments, and payment is | |
| 7 days a week | £95 per month | overdue by more than 28 days, an additional £10 is payable to cover administrative costs. NB Additional charge of £5 per day for any trader wishing to operate prior to the start of the 1st whole trading month. | |
| Flyer Licences (Newquay only) | 1 | Set locally. | |

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|--|---------------------------------|---|----------------|----------------|
| Application fee to renewal / variatio | - | £65 | | |
| Plus Consent Fees - payable if application approved, depending on number of distributers and period of Consent as follows: - | | | | |
| | 1 distributor | 2 distributors | 3 distributors | 4 distributors |
| Single day | £26 | £31 | £36 | £42 |
| Up to 1 week | £52 | £62 | £73 | £83 |
| Up to 1 month | £78 | £94 | £109 | £125 |
| Each additional month | £16 | £26 | £36 | £42 |
| Annual | £250 | £365 | £495 | £555 |
| Animal Licences – Plus Vet Fees where applica | | vhere applicable | | |
| Animal Boarding (| (0 – 5 Animals) | £190 | Set locally. | |
| Animal Boarding (| (6 – 25 Animals) | £215 | Set locally. | |
| Animal Boarding (| (26 – 50 Animals) | £240 | Set locally. | |
| Animal Boarding (| (50+ Animals) | £265 | Set locally. | |
| Dog Breeding (0 - | - 5 Animals) | £190 | Set locally | |
| Dog Breeding (6 - | - 25 Animals) | £215 | Set locally | |
| Dog Breeding (25 | + Animals) | £240 | Set lo | ocally |
| Dog Breeding – If Animal Boarding a Add | applying for at the same time – | £120 | Set lo | ocally |
| Dog Breeding – V | ariation | 50% of grant fee | Set lo | ocally |
| Dangerous Wild A | nimals | £395 | Set locally | |
| Dangerous Wild A additional fee per | nimals – additional species | £50 | Set locally | |
| Dangerous Wild A | nimals - Variation | £195 | Set locally | |
| Dangerous Wild A | nimals – Variation | £50 | | |

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|---|---|--------------|
| additional fee per additional species | OI VAI | |
| Pet Shops (Standard i.e. High Street Premises / Fish only) | £215 | Set locally. |
| Pet Shops (Large i.e. retail park / garden centre) | £240 | Set locally. |
| Pet Shops with Dangerous Wild Animals – Additional fee per species | £50 | Set locally. |
| Pet Shop – Variation | 50% of grant fee | Set locally. |
| Riding Establishments (0 – 5 Animals) | £215 | Set locally. |
| Riding Establishments (6 – 25 Animals) | £240 | Set locally. |
| Riding Establishments (26 + Animals) | £265 | Set locally. |
| Riding Establishments - Variation | 50% of grant fee | Set locally. |
| Zoos | | |
| Grant / 4 Year- 0-50 Animals | £870 | |
| Grant / 4 Years – 51-100 Animals | £920 | |
| Grant / 4 Year – 101+ Animals | £970 | |
| Renewal / 6 Year 0-50 Animals | £990 | Set locally. |
| Renewal / 6 Year 51-100 Animals | £1040 | |
| Renewal / 6 Year 101+ Animals | £1090 | |
| Transfer | £75 | |
| Performing Animals | £165 | Set locally. |
| Private Hire & Hackney Carriages | | |

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| Drivers - <u>Single</u> licence type (Hackney Carriage or Private Hire only) | | |
| 1 Year* | £135 | |
| 2 Year* | £170 | |
| 3 Year | £220 | |
| Drivers - <u>Dual</u> licence type (Hackney Carriage (Multi Zones) & Private Hire) | | |
| 1 Year* | £145 | |
| 2 Year* | £180 | |
| 3 Year | £240 | Set locally. |
| Upgrade to Dual from Single Driver | £75 | *All licences are issued for 3 years unless individual cases |
| Hackney Carriage Driver Licence for additional Taxi Zone | £75 | merit a lesser period. |
| DBS (Enhanced) (or charge as per Disclosure & Barring Service) | £60 (includes £6 admin fee and £10 fee for on-line countersigning) | |
| Fee for submitting on-line DBS on behalf of the applicant – if resources available. | £12 | |
| Replacement Badge (temporary badge, if original lost or due to change of details) | £18 | |
| Replacement, duplicate or re-issue of document - posted. | £18 | |
| Replacement, duplicate or re-issue of document - emailed. | £9 | |
| Vehicles | | |
| Vehicle Licence – Standard – 1 year only – plus additional charge as appropriate | £242 | Set locally. |

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| Additional charge in Restormel, Carrick & Penwith Taxi Zones for cost of unmet demand surveys. | Carrick =£122 Restormel =£130 Penwith =£126 | * Includes following minor amendment such as change of | |
| Vehicle Transfer – Change of Vehicle | Full fee less £14.50 for each complete month left on licence | name / address or number plate. Plus cost of new plate if appropriate. such as increasing / reducing seating | |
| Vehicle Transfer – Ownership | £55 | capacity / change of registration number etc.(plus cost of new | |
| Licensing Temporary vehicle – maximum of 2 months | £95 | | |
| Licensing of Temporary vehicle – where vehicle being used is already licensed as a HC or PH – maximum of 2 months | £43 | | |
| Replacement Plate (MOGO) | £27 | | |
| Replacement, duplicate or re-issue* of document - posted. | £18 | | |
| Replacement, duplicate or re-issue* of document - emailed. | £9 | | |
| Replacement Tariff | £3.50 | | |
| Replacement Tariff – Laminated | £5 | | |
| Alterations to licence – such as increasing / reducing seating capacity / change of registration umber (plus cost of new plate) | £95 | | |
| Private Hire Operators | | Set locally. | |
| 1 year* | £122 | *All licences are issued for 5 | |
| 3 year* | £215 | years unless individual cases | |
| 5 year | £360 | merit a lesser period. | |
| Replacement, duplicate or re- issue** of document - posted | £18 | ** includes following a minor | |
| Replacement, duplicate or reissue** of document - emailed. | £9 | amendment such as change of name / address. | |

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| Horse Drawn Omnibuses – Vehicles | | |
| <u>Vehicle</u> Licence – Per annum (excluding plate & bracket) | As per standard vehicle licences as detailed above. | Set locally. |
| Replacement, duplicate or re-issue* of document - posted. | £18 | * includes following a minor amendment such as change of name / address |
| Replacement, duplicate or re-issue* of document - emailed. | £9 | Tiame / address |
| Replacement Plate | £27 | |
| Carriage Inspection Charge (Re-charged at cost) | Pay supplier direct. | |
| Driving Licence 1 Year licence** 2 Year Licence** 3 Year Licence | As per standard driver licences as detailed above | **All licences are issued for 3 years unless individual cases merit a lesser period. |
| Other Charges - not included above | | |
| Replacement, duplicate or re-issue of document - posted | £18 | Set locally. |
| Replacement, duplicate or re-issue of document – emailed | £9 | Set locally. |
| Photocopying | | |
| 1 to 29 sheets A4 Monochrome A4 Colour | 10p per sheet 50p per sheet | |
| 30 plus sheets A4 Monochrome A4 Colour | 8p per sheet 40p per sheet | |
| 1 to 29 sheets A3 Monochrome | 20p per sheet | |

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| A3 Colour | £1 per sheet | |
| 30 plus sheets | | |
| A3 Monochrome | 16p per sheet | |
| A3 Colour | 80p per sheet | |
| A2 Monochrome | £1.00 per sheet | |
| A2 Colour | £3.60 per sheet | |
| A1 Monochrome | £1.60 per sheet | |
| A1 Colour | £5.85 per sheet | |
| A0 Monochrome | £2.50 per sheet | |
| A0 Colour | £8.50 per sheet | |