LEARNING GROUP

TERMS OF REFERENCE

Chair: Christine Walker-Booth, Manager, Youth Offending Service

Vice Chair: Chris Parish, Designated Nurse for Safeguarding Adults, Kernow Clinical Commissioning Group

Membership:
- Cornwall Council – Education, Health and Social Care:
  - Adult Care and Support
  - Children’s Early Help, Psychology and Social Care Services
  - Commissioning, Performance and Improvement
  - School Improvement
- Cornwall Faith Forum
- Cornwall Housing
- Cornwall Partnership Foundation Trust:
  - Adult Safeguarding Lead
  - Named Nurse for Child Protection
- Council of the Isles of Scilly
- Devon and Cornwall Police
- Dorset, Devon and Cornwall Community Rehabilitation Company Limited
- Kernow Clinical Commissioning Group:
  - Designated Doctor / Designated Nurse for Child Protection
  - Designated Nurse for Safeguarding Adults
- National Probation Service
- Peninsula Community Health – Named Nurse for Safeguarding Adults
- Royal Cornwall Hospitals Trust – Named Nurse for Safeguarding Adults / Children
- South Western Ambulance Service Foundation Trust
- Voluntary and Community Sector
- Youth Offending Service
Advisers:
 LSCB Legal Adviser (to attend as requested by the Chair)
 Reconstruct (to report on a six-monthly basis)
 Safeguarding Standards Unit

Frequency: Six-weekly (meetings to last no longer than two hours)

Quoracy: In order that a meeting is quorate, either the Chair or Vice Chair must be in attendance, plus three other members representing a minimum of three agencies.

Role and Responsibility

The work of the Learning Group should enable the following questions to be answered:

 How do we know that how we communicate across the stakeholders in safeguarding contributes to the effective safeguarding of children, young people and adults at risk?
 How do we know that what we are doing helps to reduce the risk of serious harm (physical and emotional abuse) or death to a child / adult?

Functions

 Disseminate and promote into practice learning from a wide variety of sources including Serious Case Reviews (national and local), Safeguarding Adult Reviews, Serious Incidents, Internal Management Reviews, Child Death Overview Panel, Audits, Learning from Experience.
 Effective communication of lessons learned from national and local research/reports/reviews/inspections
 Co-ordinate and manage local Learning Lessons Workshops – minimum of 3 a year
 Production of the Safeguarding Newsletter
 Participation of media/communication campaigns
 Overview of SCB / SAB website’s

Actions

1. Learning from local activity to be passed to the Learning Group Chair for dissemination to professionals through the Safeguarding Newsletter, Learning Lessons Workshops and agencies.
2. Learning Group Members to identify relevant practice learning to be disseminated to staff from national and local research, policies, practice guidance, audits.

3. Safeguarding Standards Unit to inform Learning Group Chair of appropriate learning/practice requirements arising from local and national initiatives.

4. Learning from local and national serious case reviews / Safeguarding Adult Reviews to be provided to the Learning Group by the Safeguarding Standards Unit.

5. Learning from the Child Death Overview Panel to be provided to the Learning Group through the LSCB Chair.

6. Learning Group to take responsibility for preparing and determining the content of the Safeguarding Newsletter which is published 3 times a year with support from staff within the Safeguarding Standards Unit.

7. Learning Group to take responsibility for preparing and facilitating the Learning Lessons Workshops which are held 3 times a year with support from staff within the Safeguarding Standards Unit and LSCB / SAB Members.

8. Learning Group to determine the theme of the Learning Lessons Workshops with support from the Safeguarding Standards Unit.

9. Learning Group to be responsible for media campaigns to raise awareness with the general public and professionals in relation to specific safeguarding/child/adult protection issues with support from the Safeguarding Standards Unit.

10. Learning Group to be responsible for the identification of the theme of the LSCB annual conference and the co-ordination and organisation in partnership with the Training provider.

11. Learning Group to ensure the dissemination of learning is communicated to Reconstruct for inclusion within contracted multi-agency child protection training.

12. Learning Group to review the content of the LSCB / SAB website to ensure it is current and reflects appropriate practice and
learning and to feedback comments to the LSCB / SAB Support Team.

13. Learning Group to communicate areas of practice where learning has identified the need for multi-agency audit activity to the Safeguarding Standards Unit.

14. Learning Group Members to read the non-confidential minutes of the Executive and Performance Groups, which are available on the LSCB website, in order to ensure effective communication between the LSCB sub-groups and to ensure issues/concerns/examples of good practice are shared and acted upon.

November 2015